

IQAC Meeting: 05**Date : 13th September, 2014****Venue: ICT HALL****Time: 3.00 p.m.****Saturday**

All the IQAC members are requested to attend the fifth meeting of IQAC with Non-Teaching Staff scheduled on **13th September, 2014** in the Principal's cabin at 3.00 p.m. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting.
2. Discussion Action Taken Report
3. Discussion on various aspects of administration related to Non-Teaching staff.
4. Discussion on Draft SSR with Non-Teaching staff and their suggestions.
5. Discussion on online admission and eligibility form as per the new guidelines of the university.
6. Any other matter with permission of chairperson.

Kindly make it convenient to attend the meeting on the date and time specified above.

-Sd.-
Coordinator, IQAC

Copy to:

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| 1. Principal Dr. G. N. Shinde | Chairperson |
| 2. Mr. Muthe P. R. | Member |
| 3. Dr. Waghmare N. K. | Member |
| 4. Mrs. Rathod B. A. | Member |
| 5. Dr. Khansole S. V. | Member |
| 6. Mr. Saudagar F.M. | Member |
| 7. Shri Wadwale J. B. | Member (Senior Adm. Official Member) |
| 8. Dr. B.S. Dhengle | External Member |
| 9. Prof. Dr. Kaplay R. D | External Member |
| 10. Mr. Wadje K. N. | Invited Member, Librarian |
| 11. Mr. Bais Amarsingh Rajpalsingh. | Invited Member Alumni Association |
| 12. Shri Shinde P. G. | Head Clerk |
| 13. Shir Koplod | Senior Clerk |
| 14. Shri. Thete A. G. | Lab Assistant |
| 15. Shri. Yelshatwar S. T | Library Attendant |
| 16. Shri. Kalgaonkar S. G. | Lab Attendant |
| 17. Shri. Talikute B. S. | Lab Attendant |
| 18. Shri. Pawar M. U. | Lab Attendant |
| 19. Shri. Puyad | Lab Attendant |
| 20. Shri. Itbare M. N. | Peon |
| 21. Shri. Dahale D. K. | Peon |
| 22. Shri. Hambarde | Peon |
| 23. Shri. Md. Ateeq | Peon |

Minutes of the Meeting 05

The fifth meeting of IQAC was held on **13th September, 2014** at ICT Hall at 3.00 p.m. under the chairmanship of the Principal Dr. G.N. Shinde. Following IQAC members were present for the meeting.

1)	Principal Dr. G. N. Shinde	Chairperson
2)	Mr. Muthe P. R.	Member
3)	Dr. Waghmare N. K.	Member
4)	Mrs. Rathod B. A.	Member
5)	Dr. Khansole S. V.	Member
6)	Mr. Saudagar F.M.	Member
7)	Shri Wadwale J. B.	Member (Senior Adm. Official Member)
8)	Dr. B.S. Dhengle	External Member
9)	Prof. Dr. Kaplay R. D	External Member
10)	Dr. Mirza S. B	Coordinator, IQAC
11)	Mr. Wadje K. N.	Invited Member, Librarian
12)	Mr. Bais A. R.	Invited Member Alumni Association

Minutes:

Minutes of the fifth meeting are as follows:

1. Minutes of the previous meeting held on 08th May, 2014 were read by IQAC coordinator Dr. Mirza S. B and applauded by the members.
2. Action taken report was discussed and appreciated by all IQAC members. It was unanimously decided that the regular agenda of the fourth meeting will be discussed in the next meeting.
3. The Non-teaching members were encouraged to tell their administration related queries. They responded positively and suggested to renovate the office and provide necessary furniture and upgrade the office automation. The principal and he assured them to provide the required facilities.
4. Draft SSR was discussed with the IQAC members and the non-teaching staff of the college. The non-teaching staff showed readiness for all necessary cooperation in the preparation of SSR. Mr. J. B. Wadwale informed that college has gone through the assessment of Audit Books. The last audit is done upto 31/07/2014.
5. Shri. Shinde P. G., the Head Clerk informed the IQAC that the affiliating university has changed method of submission of Eligibility Form. From this year, it should be submitted online. Moreover, he informed that all the forms have been successfully uploaded online within time. The IQAC members greeted all the Non-teaching members for their efforts.
6. No matter was discussed beside the given agenda.

Honourable Principal Dr. G.N. Shinde expressed his feelings of satisfaction with the speed of work and action plan.

The meeting ended with vote of thanks by Dr. Mirza S.B. and appreciation of promising efforts being made by all the team.

-Sd/-
Coordinator, IQAC

-Sd/-
Chairperson, IQAC