

IQAC Meeting: 26

Date : 25th January, 2019
Friday

Venue: IQAC Office

Time: 12.00 a.m.

All the IQAC members are requested to attend the twenty sixth meeting of IQAC scheduled on **25th January, 2019** in the IQAC Office at 12.00 a.m. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of twenty fifth meeting.
2. Discussion on submission of AQAR-3 for academic year 2016-17 and AQAR-4 for academic year 2017-18.
3. Discussion on Result Winter, 2018.
4. Discussion on Feedback about college committee reports.
5. Discussion on organization of two national workshops by IQAC and one week workshop by Dept. of Geography:
 - A). One Day National Workshop under Faculty Development Programme (FDP) entitled “Effective Teaching Models Using ICT with Learning Management System” on 21 Sept., 2018. In collaboration with Dept. of Mathematics & Computer Science, IQAC and SRTM University, Nanded.
 - B). One Day National Workshop in collaboration with SRTM University, Nanded entitled “Revised Accreditation Framework of NAAC & Institutionalization of IQAC” organized on 14 January, 2019.
 - C). Dept. of Geography has successfully organized one week workshop entitled “SET, NET & JRF Preparation in Geography As Per New Pattern” for aspiring students. The workshop was conducted between 07-12 Dec., 2018.
6. Discussion of active involvement of Alumni Association. Dept. of Marathi organized e-Wachan Katta and Poetry Recitation Programme on the occasion of Marathi Bhasha Pandharwada on 12/01/2019 in collaboration with Alumni Association.
7. Discussion on establishment of Indira Gandhi Chair to be run by Dept. of History.
8. Discussion on starting Add On/ Certificate Course/ Value Added Courses introduced in the college.
9. Discussion on restructuring / recomposition of IQAC as per new guidelines of NAAC, Bangalore.
10. Discussion on use of ICT in Teaching-Learning & Evaluation, Learning Management System (LMS) and introduction of a separate committee for effective implementation.

11. Discussion on upgradation of faculties by enrollment in NPTEL, MOOCs, SWAYAM Courses.
12. Discussion on motivation of students to enroll in online courses.
13. Discussion on Feedback regarding SEC & effective implementation of Skill Oriented Courses.
14. Discussion to restarting Research Seed Money by college to faculties to promote research.
15. Discussion on preparation of Pre Semester Exam Summer, 2019.
16. Discussion on upgradation of library using ICT.
17. Discussion on Appreciation of Dr. Deshmukh V. R. (Dept. of Marathi) for running ICT based Teaching-Learning with the help of Social Media.
18. Discussion on different feedback reports collected by Feedback Committee.
19. Any other matter with the permission of chairperson.

Kindly make it convenient to attend the meeting on the date and time specified above.

Coordinator, IQAC

Copy to:

- | | | |
|-----|---------------------------|--|
| 1) | Dr. Shinde G. N. | Chairperson (Principal) |
| 2) | Dr. Saudagar F.M. | Member |
| 3) | Dr. Waghmare N. K. | Member |
| 4) | Dr. Muthe P. R. | Member |
| 5) | Dr. Khansole S. V. | Member |
| 6) | Mrs. Rathod B. A. | Member |
| 7) | Shri. Wadwale J. B. | Member (Senior Adm. Official Member) |
| 8) | Dr. B.S. Dhengle | External Member |
| 9) | Adv. Udayraoji Nimbalkar | External Member (Industry) |
| 10) | Dr. Lalita Shinde | External Member (Member of an NGO & Social Activist) |
| 11) | Prof. Kaplay R. D. | External Member Vice-Chancellor's Nominee |
| 12) | Mr. Deshmukh S. B. | Invited Member, Librarian |
| 13) | Mr. Bais A. R. | Invited Member Alumni Association |
| 14) | Miss. Shaikh Umera Sumaya | Invited Member Student category (B.A. III) |
| 15) | Miss. Tompe Pragati | Invited Member Student category (B.Sc. III) |

Minutes of the Meeting 26

The twenty sixth meeting of IQAC was held on **25th January, 2019** in IQAC office at 12.00 a.m. under the chairmanship of the Principal Dr. Shinde G. N.

Following members were present for the meeting.

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|-----|--------------------------|--|
| 1) | Dr. Shinde G. N. | Chairperson (Principal) |
| 2) | Dr. Saudagar F.M. | Member |
| 3) | Dr. Waghmare N. K. | Member |
| 4) | Dr. Muthe P. R. | Member |
| 5) | Dr. Khansole S. V. | Member |
| 6) | Mrs. Rathod B. A. | Member |
| 7) | Shri Wadwale J. B. | Member (Senior Adm. Official Member) |
| 8) | Dr. B.S. Dhengle | External Member |
| 9) | Adv. Udayraoji Nimbalkar | External Member (Industry) |
| 10) | Dr. Lalita Shinde | External Member (Member of an NGO & Social Activist) |
| 11) | Prof. Kaplay R. D. | External Member Vice-Chancellor's Nominee |
| 12) | Dr. Mirza S. B | Director/Coordinator, IQAC |
| 13) | Mr. Deshmukh S. B. | Invited Member, Librarian |
| 14) | Mr. Bais A. R. | Invited Member Alumni Association |
| 15) | Miss. Shail Umera Sumaya | Invited Member Student category (B.A. III) |
| 16) | Miss. Tompe Pragati | Invited Member Student category (B.Sc. III) |

Minutes:

Minutes of the twenty Sixth meeting are as follows:

1. Minutes of the twenty fifth meeting held on 10th September, 2018 were read by Dr. Mirza S. B, the Coordinator IQAC. All the members of IQAC approved the minutes of twenty fifth meeting unanimously. After it, the session was opened for the discussion on agenda of twenty sixth meeting.
2. Principal Dr. Shinde G. N. informed all the members that preparation of AQAR-3 for academic year 2016-17 is submitted to NAAC, Bangalore on 11/12/2018 and its acknowledgement has been received on 17/12/2018. AQAR-4 for academic year 2018-19 is also submitted on 31/12/2018. Both the AQARs were emailed to all teaching staff for study and suggestion. All staff members appreciated timely submission of AQARs.
3. Dr. Shinde G. N. informed that the result of B. A. and B. Sc. has been declared by the university and college committee analysis of result is waited. It will be discussed in next meeting.

4. Dr. Shinde G. N. took feedback about the annual college committee reports for the academic year 2017-18. Dr. Mirza S. B. informed that few committee reports were not submitted in due time. These have been endorsed as 'Late Submission' by the principal. Adv. Udayraoji Nimbalkar took remark of this and instructed the faculties to be punctual in college duties.
5. In earlier meeting it was proposed in IQAC that it should take initiative to promote quality related workshops, it was decided that IQAC, Dept. of Mathematics & Computer Science should organize one National Level Workshop in collaboration with SRTM University.: As per this meeting directives the following workshops are organized:
 - A). One Day National Workshop under Faculty Development Programme (FDP) entitled "Effective Teaching Models Using ICT with Learning Management System" was organized on 21 Sept., 2018. Total 73 participants attended the workshop.
 - B). Second event One Day National Workshop in collaboration with SRTM University, Nanded entitled "Revised Accreditation Framework of NAAC & Institutionalization of IQAC" organized on 14 January, 2019. Total 60 participants attended the workshop.
 - C). Dept. of Geography has successfully organized one week workshop entitled "SET, NET & JRF Preparation in Geography As Per New Pattern" for aspiring students. The workshop was conducted between 07-12 Dec., 2018. Total 56 students are benefitted out of this workshop.
6. Mr. Amar Bais took initiative to make functional role of Alumni Association in college activities. Dept. of Marathi organized e-Wachan Katta and Poetry Recitation Programme on the occasion of Marathi Bhasha Pandharwada on 12/01/2019 in collaboration with Alumni Association. He also told that the Alumni Association is planning to organize two more events.
7. Department of History has proposed to establish Indira Gandhi Chair in college so that students can be benefitted of lectures of learned persons. Prof. Kaplay R. D. appreciated the idea of establishing chair in college. Adv. Nimbalkar gave a positive response and Dr. G. N. Shinde assured him to forward the proposal to SSBE Society for permission.
8. Dr. Mirza S. B. informed that various departments of the college have submitted proposal for approval to start Add On / Certificate Courses to be started in this semester. The details are as follows:

Sr. No.	Department	Proposed Course
Certificate Courses		
01	History	Relevance of Gandhian Thoughts in Current Era
02	Zoology	Ornamental Fish Farming
03	Botany	Use of Traditional Knowledge in Modern Medicine

04	Botany	Sericulture: Silk Worm Farming and Silk Production
		Add On Course
01	Marathi	Marathi Bhashik Kaushalya Vikas
02	Hindi	Hindi Kaushalya Vikas
03	English	Skill for Employability
04	Political Science	Political Journalism
05	Sociology	Social Counselling
06	Economics	Cashless Transaction
07	Geography	Disaster Management

9. Dr. Shinde G. N. proposed that NAAC has introduced new guidelines for composition and function of IQAC in the college. It is proposed to add / replace members in the committee. His proposed new structure of IQAC as per NAAC guidelines is as follows:

- I. Chairperson:** Head of the Institution: Principal
- II. A few senior administrative officers—**
 1. Shri Wadwale J. B. (Head Clerk)
 2. Shri Thete A. G. (Senior Clerk)
- III. Three to eight teachers:**
 1. Dr. Jagtap S. W.
 2. Dr. Saudagar F. M.
 3. Dr. Waghmare N. K.
 4. Dr. Muthe P. R.
 5. Dr. Khansole S. V.
 6. Mrs. Rathod B. A.
 7. Dr. Lokhande M. V.
 8. Mr. Deshmukh S. B. (Librarian)
- IV. One member from the Management—**Dr. Raosaheb Shendarkar
- V. One/two nominees from local society, Students and Alumni**
 1. **Students:** one student nominated by the principal
 2. **Alumni:** Mr. Amar Bais (President of Alumni Association)
 3. **Local society:** Dr. Lalita Shinde (NGO): (**Invitee Member**)
- VI. One/two nominees from Employers /Industrialists/stakeholders:**

Industrialist: Adv. Udayraoji Nimbalkar

Stakeholders – Renowned Educationist: Dr. Kaplay R. D.

Employer: Dr. B. S. Dhengle (**Invitee Member**)
- VII. One of the senior teachers as the coordinator/Director of the IQAC**

Director/Coordinator: Dr. Mirza S. B.

10. The IQAC is firm in use of ICT aides in Teaching-Learning process. It gives importance to Learning Management System (LMS). It has formed one committee for effective implementation of ICT use. It is expected to promote, encourage and monitor ICT based teaching in the college. Few departments have started conducting online tests & quiz as a part of online teaching. Dr. G. N. Shinde proposed the management representative to permit to prepare two well equipped ICT classrooms in the college. Dr. Dhengle S. B., Adv. Nimbalkar and Dr. Raosaheb Shendarkar gave consent to prepare two well

equipped ICT Classrooms in the college. Prof. Kaplay suggested to update the proforma of Teaching Methods used in classroom and include 'Speech Teaching' in it. Dr. Dhengle suggestion to take semester wise feedback of teaching methods.

11. The IQAC has initiative to promote ICT based teaching - learning system and upgrading faculty knowledge. With this view teaching faculties have been encouraged to enroll for online courses under NPTEL, MOOCs, SWAYAM etc. Dr. Metkar R. G. is nominated as the Coordinator of this Online courses. He has informed that Twenty faculties have enrolled for online courses till date.
12. IQAC is equally concentrating on enrolling students as well for the online courses. Once, the teachers complete online course, focus will be given to students' online enrolment. Dr. Kaplay R. D. suggested to celebrate Science Day and conduct Science Quiz.
13. All subjects are running Skill Enhancement Course (SEC) as a part of syllabus under CBCS pattern. It is beneficial for the students. The committee has submitted the list of SEC running in this academic year 2018-19. Total 66 SEC courses (B. A. = 40 & B. Sc.= 26) are running in the college.
14. Research Seed money provision was in college budget till 2015. Dr. Shinde G. N. has proposed to start Research Seed Money by college to faculties to promote research. Dr. B. S. Dhengle suggested to restart this provision. All members applauded it.
15. IQAC is keen in observing the internal evaluation system. This year Dr. Metkar is the coordinator of Internal Exam Cell. The committee is positive about its effect on students. All the preparations have been done for the pre-sem exams.
16. The college is interested in complete upgradation of ICT use in library. Earlier, the librarian was well aware of Soul Software of library and the library has e-Granthalaya. Principal has permitted the librarian to attend e-Granthalya training and enriched with e-Granthalaya Software as a part of good governance activity.
17. The IQAC has appreciated the efforts of Dr. Deshmukh V. R. (Dept. of Marathi) who has introduced "Wachan Katta" programme to enhance students' reading skills. He also uploaded teaching videos on You Tube and other social media tools. Prof. Kaplay R. D. suggested to give him a Certificate of Appreciation. All the members agreed to it to encourage other faculties.
18. The college committee has submitted report on four types of feedback:
 1. Entry Questionnaire for students
 2. Student Feedback
 3. Student Course and Teaching Evaluation
 4. College Assessment by ParentSummary of recommendations of the feedback committee are as follows:
Suggestions by Parents:
 - To enhance digital library facility

- To enhance sports facility.
- To issue set of books to students. To increase the capacity of reading hall.
- To conduct regular Parents' Meet.
- To provide effective Career guidance for science students.

Suggestions by Students:

- Increase the science teachers' use of ICT, effective interactive and demonstrative methods.
- College may adopt online evaluation system for Continuous Assessment (CA) particularly for Science faculty.

Observing these suggestions, Prof. Kaplay R. D. suggested to track Advance and Slow Learners. He also suggested to introduce Scholar Library Card for Advance Learner. All the members of IQAC gave consent to it.

19. Any other matter with the permission of chairperson.

With the permission of the chairperson following issues are discussed.

1. Dr. Muthe proposed to organize one Day State level Workshop under Faculty Development in collaboration with Dept. of Economics, IQAC & SRTMU, Nanded.
2. Mr. Amar Bais proposed to organize one day regional level seminar on social issues of Marathwada region in collaboration with Alumni Association, Dept. of Marathi, Dept. of Economics and SRTMU, Nanded.

All members unanimously approved to conduct both academic events.

The meeting ended with the vote of thanks by Dr. Muthe P.R.

-Sd/-
Coordinator, IQAC

-Sd/-
Chairperson, IQAC