

IQAC Meeting: 27

**Date : 26th April, 2019
Friday**

Venue: ICT Hall

Time: 10.00 a.m.

All the IQAC members are requested to attend the twenty seventh meeting of IQAC scheduled on **26th April, 2019** in the ICT Hall at 10.00 a.m. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of twenty sixth meeting.
2. Discussion on college Result Winter, 2018.
3. Discussion on successful organization of:
 - a) NSS organized Blood Donation Camp on 25/01/2019 in collaboration with Alumni Association.
 - b) Organization of One Day State Level Workshop under Faculty Development Programme entitled “SPSS & R- Software for Handling of Research Statistical Data Analysis” on 25/02/2019.
 - c) Organization One Day Regional Seminar Entitled “Deprivation of Marathwada: Irrigation and Educational Backlog” on 26 Feb., 2019.
4. Discussion on establishment of Indira Gandhi Chair to be run by Dept. of History.
5. Discussion on college magazine “Dnyandhara” for the year 2018-19.
6. Discussion on approval of starting new Add On Course & Certificate Courses from academic year 2019-20 and printing in college prospectus.
7. Discussion on Academic Calendar with addition of student & faculty activities.
8. Discussion on status of MRP submission.
9. Discussion on submission of proposals of MRP under RGST Scheme.
10. Discussion on approval of ICT modules/ course/ proposals prepared by the college faculties.
11. Discussion on different feedback reports collected by Feedback Committee for the year 2018-19.
12. Any other matter with the permission of chairperson.

Kindly make it convenient to attend the meeting on the date and time specified above.

Dr. Mirza S. B.
Coordinator, IQAC

Copy to:

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|------------------------|--|
| • Hon'ble D. P. Savant | Invited Member (Hon'ble Secretary SSBES) |
| • Dr. Shinde G. N. | Chairperson (Principal) |
| • Dr. Jagtap S. W. | Member |

- Dr. Saudagar F.M. Member
- Dr. Waghmare N. K. Member
- Dr. Muthe P. R. Member
- Dr. Khansole S. V. Member
- Mrs. Rathod B. A. Member
- Dr. Lokhande M. V. Member
- Mr. Deshmukh S. B. Member (Librarian)
- Shri. Wadwale J. B. Member (Senior Adm. Official Member)
- Shri. Thete A. G. Member (Senior Adm. Official Member)
- Dr. B.S. Dhengle Invitee Member (Employer)
- Adv. Udayraoji Nimbalkar Member (Industry)
- Dr. Raosaheb Shendarkar Member (Management Representative)
- Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)
- Prof. Kaplay R. D. Member, Stakeholder (Renowned Educationist)
- Mr. Bais A. R. Invited Member Alumni Association
- Miss. Shaikh Umera Sumaya Invited Member Student category (B.A. III)
- Miss. Tompe Pragati Invited Member Student category (B.Sc. III)

Minutes of the Meeting 27

1. Minutes of the twenty sixth meeting held on 25th January, 2019 are put forward by Dr. Mirza S. B, the Coordinator IQAC. All the members applauded and approved the minutes. After it, the session was open for the discussion on agenda of twenty seventh meeting.
2. Dr. G. N. Shinde informed that Department-wise result has been prepared by the committee. It is satisfactory. Overall college result cannot be prepared because there is no mention of pass and fail on marks memo. Final result will be analyzed after declaration of result of Summer Exam, 2019.
3. The college has successfully organized following three events:
 - a. NSS successfully organized Blood Donation Camp on 25/01/2019 in collaboration with Alumni Association. Total 56 volunteers had registered their name and 20 volunteers are found fit for blood donation.
 - b. Dept. of Economics & IQAC organized One Day State Level Workshop under Faculty Development Programme entitled “SPSS & R- Software for Handling of Research Statistical Data Analysis” in collaboration with SRTMU Nanded on 25/02/2019. Total 112 delegates took active participation.
 - c. Dept. of Marathi, Dept. of Economics & Alumni Association in collaboration with SRTM University, Nanded organized one Day Regional Seminar Entitled “Deprivation of Marathwada: Irrigation and Educational Backlog” on 26 Feb., 2019. Total 105 delegates took active participation.

All the committee members showed their satisfaction with the organization of academic events in the college.

4. Dr. G. N. Shinde informed that the college has forwarded a proposal to establish Indira Gandhi Chair in college to the SSBE Society and the response is awaited. As soon as the college receives any direction from management, further action will be taken accordingly.
5. This academic year college magazine “Dnyandhara” will focus on “Language and Human Life”. Dr. Deshmukh V. R. is the coordinator of this issue. All the necessary data is collected. The issue is likely to be released on 14 July, 2019 on the occasion of Birth Anniversary of Dr. Shankarraoji Chavan. The committee members approved the title of the issue and showed satisfaction with the speed of work.
6. Dept. of Physics has submitted proposal to IQAC to start Certificate Course in Solid State Device for approval from next academic year. Mrs. Rathod B. A. (Head Dept. of Physics) gave detailed information about the course. After discussion in the meeting, all members gave their consent to start the course.

Last year the college has introduced and started Seven Add On Courses and Four Certificate Courses, its details should be mentioned in the prospectus. It is for discussion and approval.

The college has already started following Courses from 2018-19.

Sr. No.	Department	Started Course
Certificate Courses		
01	History	Relevance of Gandhian Thoughts in Current Era
02	Zoology	Ornamental Fish Farming
03	Botany	Use of Traditional Knowledge in Modern Medicine
04	Botany	Silk Worm Farming and Silk Production
Add On Course		
01	Marathi	Marathi Bhashik Kaushalya Vikas
02	Hindi	Hindi Kaushalya Vikas
03	English	Skill for Employability
04	Political Science	Political Journalism
05	Sociology	Social Counselling
06	Economics	Cashless Transaction
07	Geography	Disaster Management

7. The IQAC has prepared a tentative Academic Calendar. It is proposed in the meeting for approval with details of student & Faculties activities to be done during the academic year 2019-20. Prof. Kaplay R. D. appreciated the idea to reserve the timing for student and faculty activities. The Academic Calendar is approved by all the members of IQAC.

Proposed Academic Calendar 2019-20

Sr.	First Term	18.06.2019 to 17.10.2019
1.	Registration & Admission	01.06.2019 to 25.06.2019
2.	Commencement of Classes a. B. A & B. Sc. I, II, III yr b. M. A. I & II Yr.	20.06.2019 16.07.2019
3.	Academic awareness Week a. B. A. & B. Sc. I, II, III yr. b. M. A. I & II yr.	4.07.2019 to 11.07.2019 12.07.2019 to 19.07.2019
4.	Constitution of Student Council & various committees	25.07.2019 to 26.08.2019
5.	Student Academic Activities like seminar, group discussion, poster presentation, quiz, etc.	July to October, 2019
6.	Academic Activities for Faculties like organizing workshop, seminar, conference, symposium etc.	August to October, 2019
7.	Student council Inauguration	03.9.2019 to 14.09.2019
8.	Monthly Test: There will be a test in every last week of month	
9.	Internal Exam I a. B. A. and B. Sc. I, II, III yr. b. M. A. I, II, III yr.	01.08.2019 to 13.08.2019 01.08.2019 to 06.08.2019

10.	Completion of first term portion of syllabus a. B. A. and B. Sc. I, II, III yr. b. M. A. I, II, III yr.	05.10.2019 to 10.10.2019
11.	Internal Exam II and Pre-Semester I a. B. A. and B. Sc. I, II, III yr. b. M. A. I, II, III yr.	25.09.2019 to 30.09.2019 05.10.2019 to 10.10.2019
12.	SRTM University, Exams a. B. A. and B. Sc. I, II, III yr. b. M. A. I, II, III yr.	07.10.2019 onwards 26.11.2019 Onwards
	DIWALI VACATIONS	
	Second Term	11.11.2019 to 01.05.2019
13.	Commencement of Classes UG & PG	11.11.2019
14.	Student Academic Activities like seminar, group discussion, poster presentation, quiz, Science Day Celebration etc.	December, 2019 to February, 2020
15.	Academic Activities for Faculties like organizing workshop, seminar, conference, symposium etc.	December, 2019 to February, 2020
16.	Internal exam III a. B. A. and B. Sc. I, II, III yr. b. M. A. I, II, III yr.	09.01.2020 to 20.01.2020 20.01.2020 to 27.01.2020
17.	Completion of second term portion of syllabus a. B. A. and B. Sc. I, II, III yr. b. M. A. I, II, III yr.	03.03.2020 27.03.2020
18.	Internal Exam IV & pre-semester II a. B. A. and B. Sc. I, II, III yr. b. M. A. I, II, III yr.	13.03.2020 to 21.03.2019 27.03.2020 to 22.04.2020
19.	SRTM University Exam UG. PG	16.03.2020 Onwards 22.04.2020 Onwards
	Summer Vactions	02.05.2020 to 15.06.2020

8. The IQAC has directed the teaching faculties, who are already sanctioned MRP funded by UGC and the University, to submit the Mid-Term Report and Utilization Certificate by Chartered Accountant in given time. Almost all the faculties have utilized their budget. The committee is satisfied with the status of MRP submission.
9. The IQAC has forwarded an email about the details of submission of proposal of MRP under RGST Scheme. Three faculties have submitted proposal under RGST Scheme. Their details are as follows:
 - Dr. Tugaonkar S. G. (Dept. of Botany) has submitted MRP proposal entitled “Bioremediation of Godawari River Water at Nanded”.
 - Dr. Pawale R. G. (Dept. of Environmental Science) has submitted MRP proposal entitled “Consequences on Long Term Use of Agrochemicals and Extensive Use of Irrigation on Fertility of Soil in Irrigational Land or Nanded District, Maharashtra”.
 - Dr. Solunke K. R. (Dept. of Environmental Science) has submitted MRP proposal entitled “Air Pollution Tolerance Studies on Few Selected Plant Species at Nanded”.

Prof. Kaplay R. D. and Dr. Dhengle S. B. appreciated the efforts of IQAC towards quality sustenance.

10. The IQAC has asked the teaching faculties to submit their ICT modules / course / proposals for approval from IQAC. The IQAC received 01 proposal of Dr. V. R. Deshmukh. He has started three You Tube channels entitled “Vichar Shalakra”, “Vachan Katta” and “Abhiruchi”. It is for approved by IQAC. Prof. Kaplay suggested to extend the name of “Vachan Katta” as “Vachan Katta, the Book Review” so that the readers can get its meaning quickly.

11. Dr. Birajdar S. G. has submitted feedback report on different aspects. The detailed report was discussed in the meeting.

Feedback Committee Report (2018-19)

Under Internal Quality Assurance Cell (IQAC) different feedback questionnaire were provided by the Indira Gandhi (Sr.) college to BA, B. Sc. and MA students to understand their expectations from college and teachers and to know students intentions regarding the course they have studied. Every year Indira Gandhi (Sr.) College CIDCO, Nanded collects various programme feedback, students feedback of teacher, overall Rating of programme of study, Exit Questionnaire for students feedback form, since college establishment. The purpose of feedback is to evaluate teacher by student is to understand quality and command of teacher over the subject and questionnaires of evaluation of college by parents and Alumni is to know their opinions about college.

Committee has given the form to students, teachers, HODs, parents and Alumni and all members submitted the proforma at the end of academic year. It's detailed analysis is given in the report in statistical format. Overall the committee gave seven types of Proforma to students, teacher, HOD, Parents and Alumni. These are analyzed as follow.

1. Programme Feedback :-

Feedback Committee collected data by asking various questions in the proforma response to the question is on four point scale i.e. 1. Below Threshold 2. Satisfactory, 3. Good, 4. Very good. This form filled by HOD. This form is belong to evaluation about specific subject and courses in Arts and Science faculty. The details about course evaluation using four point scales given is as follows:

Table No.1 Programme Feedback Overall rating

Course	Arts	%	Science	%
1	31	19.37	25	19.84
2	32	20	25	19.84
3	32	20	24	19.06
4	32	20	26	20.63
5	33	20.63	26	20.63
Total Score / Percent	160	100	126	100

At the time of analysis of Art faculty course first rating was 19.37% and it was grown up to 20 in course second, third and fourth. In fifth course overall rating was increased by 0.63 and reached up to 20.63. In the same way in science faculty course first, second 19.84%, rated by HOD. Third course 19.06% whereas in fourth and fifth course it was same 20.63%.

2. Students Feedback of Teacher:-

Survey was based on students feedback for Teacher. This form is filled up by students. It belongs to evaluation about specific subject teacher by using four point scale parameter i.e. 1. Below Threshold.

2. Satisfactory 3. Good 4. Very good. Feedback Committee has collected 10 copies of this form from students from each teacher. Committee randomly took 10 teachers' form for analysis. On the basis of nine evaluation parameters 92.31% teachers were in 'Very Good' rank whereas 7.69% were in 'Good' rank.

Table No. 2 Student feedback of Teacher overall Rating.

Sr. No.	Name of Teacher	1	2	3	4
1.	Dr. S. W. Jagtap	--	--	--	4
2.	Dr. K.B. Gitte.	--	--	--	4
3.	Dr. N.K. Waghmare	--	--	--	4
4.	Dr. A.T. Shinde	--	--	3	--
5.	Dr. P.R. Muthe	--	--	--	4
6.	Mrs. B.A. Rathod	--	--	--	4
7.	Dr. R.G. Pawale	--	--	--	4
8.	Dr. S.G. Tugaonkar	--	--	--	4
9.	Dr. S.V. Khansole	--	--	--	4
10.	Dr. M.V. Lokhande	--	--	--	4
	Total			3	36
	%			7.69	92.31

3. Overall Rating of Programme of Study:

Third feedback form was based on Overall Rating of Programme of study. This form was filled by final year students and submitted to feedback committee after the final examination results. This questionnaire contains fifteen parameter respondents. Students evaluated the study programme on the basis of given fifteen parameters by using four point scale. Feedback Committee randomly selected 10 students form from Arts and Science faculty respectively.

According to the evaluation 43.33% obtained 'Very Good' rank. It indicates that respondent student are very happy with course they have chosen. 36.07% students feel 'Good' with the programme they studied and students found 'Satisfactory' with programme. Only 14% students recorded their evaluation 'As Below Threshold' that is only due to lack of Hostel facility for students in college campus.

4. Exit Questionnaire for Graduating Students:-

Fourth feedback form was about Exit Questionnaire for Graduating Students. 80% students plan to do M. Sc or M.A. after completion of the programme, 75% students give the opinion post graduate education is most valuable and useful for future. Every student have his/her own opinion about the ideal teacher. Usually students gave the grace to their own subject teacher. Almost all students responded positively about their personality. After enrolling in this college they found tremendous change in their personality like improvement in stage courage, speaking skills and upgradation of knowledge. 100% students agreed with the friendship with faculties in department in college. They were mentally intermingled with one another. They wanted to keep their relation good with each other.

5. Entry Questionnaire for student:-

Fifth feedback form was entry questionnaire for students. In response to the question of taking admission in the course to gain useful knowledge and skills, 85% students believed that the obtained course is challenging. They are of the opinion that reputation of all teacher depends on his style of teaching. 60% students believed that their teachers are friendly in attitude. Easy grading and providing intellectual stimulation and atmosphere is disciplined. 75% students say that college timing is convenient.

6. Alumni Feedback Form:-

Sixth feedback form was about Alumni. Alumni of the college held various posts like Teacher, Lecture and coaching institute director. 100% Alumni were interested to visit this college as and when college invites. Some Alumni say that college arranged SET/NET workshop or National Level programme. Mr. Shipparkar Anand an Alumni of the college said that “Please provide department of M.Sc Mathematics and Statistics”.

7. Feedback Form For Parents:

Seventh feedback form was about parents. 100% parents give priority to the college and 40% parents opined that facilities in the college were adequate. 100% parents feel that their ward is physically secure in the campus. 100% parents were satisfied about Teaching-Learning facilities and 80% parents were satisfied for co-operation from the Administrative staff. 90% parents find teaching staff accessible for communication and 90% parents believed in upgradation of hard and soft skills in their ward. 70% parents say that their wards get book from library which has necessary reference books. 100% parents believed that monthly unit test and pre-semester exam enriched their wards learning capacity. 80% parents say that college time table is well executed.

8. Students Feedback of Teacher:

Survey was based on students feedback for the Teacher. In this form they evaluated teacher on five point rating parameter that is 1. Below Average, 2. Average 3. Good, 4. Very good, 5. Excellent. Feedback Committee has taken 10 copies of this form from each teacher. Committee randomly take 10 teacher form which was submitted by students on the basis of Thirty rating criterion. According to this 71.75% teachers were in Excellent category where as 24.94% in ‘Very Good’ rank.

Table No. 3 Student feedback of Teacher overall Rating.

Sr. No.	Name of Teacher	Below Average	Average	Good	Very good	Excellent
1.	Dr. S. W. Jagtap	--	--	12	44	75
2.	Dr. K.B. Gitte.	--	--	-	08	140
3.	Dr. N.K. Waghmare	--	--	--	52	85
4.	Dr. A.T. Shinde	--	--	18	40	70
5.	Dr. P.R. Muthe	--	--	9	42	65
6.	Mrs. B.A. Rathod	--	--	3	21	110
7.	Dr. R.G. Pawale	--	--	--	40	100
8.	Dr. S.G. Tugaonkar	--	--	3	68	60
9.	Dr. S.V. Khansole	--	--	--	--	150
10.	Dr. M.V. Lokhande	--	--	--	24	120
	Total			45	339	975
	%			3.31	24.94	71.75

Highlights of Overall Feedback Analysis:-

- ❖ 74% Teacher believed that the course prescribed to students is very good.
- ❖ 70% students believed that their teacher are ‘Very Good’ academically where as 30% students rank their teachers as ‘Good’.
- ❖ 43% of learning batch (students) rank programme of study as ‘Very Good. 30% students rank as ‘Good’.
- ❖ 100% students believed in friendly relation.

- ❖ 80% students took admission in college to gain useful knowledge and skills.
- ❖ College teachers are friendly intellectual and stimulating and atmosphere in college is disciplined. 75% students are of the opinion that college timing is convenient.
- ❖ 100% Alumni are interested to visit college as and when college invite them.
- ❖ 90% parents find teaching staff accessible for communication.
- ❖ 100% parents find their ward physically secure in campus.
- ❖ 100% parents believe that monthly unit-test and pre-semester exam enrich their ward's learning capacity.
- ❖ 90% parents believe that hard and soft skill of their ward is upgraded in college.

Recommendations by Students, Parents and Alumni:-

- ❖ On the basis of proforma third of 'Overall rating of programme 6.6% students commended to start Hostel facilities in college campus.
- ❖ Alumni Anand Shipparkar suggested to start M.Sc. Mathematics and Statistics.
- ❖ Provide essential instruments in labs.
- ❖ Improvement in infrastructural facilities.
- ❖ Increase number of books in library.
- ❖ Plant more trees in campus.
- ❖ Increase number of computers in college.

All the committee members showed their satisfaction about different level feedback and suggested that only the Highlights of Overall Feedback Analysis & Recommendations by Students, Parents and Alumni are to be communicated for further action.

12. With the permission of the chairman, following issues were discussed.

- i. Dr. Mirza S. B. proposed felicitation of Prof. Kaplay R. D. on his voluntary retirement from service. His role is appreciable as an academic adviser of the college. His suggestions are constructive and progressive for college. All the members approved his felicitation. Hon'ble D. P. Savant (Secretary, SSBE Society, Nanded) graced the meeting and felicitated Prof. Kaplay. He greeted Prof. Kaplay for his future life. Dr. G. N. Shinde shared his experiences about his relations with Prof. Kaplay and thanked him for his academic support.
- ii. Dr. Mirza proposed felicitation of Dr. G. N. Shinde on his Consecutive third time nomination on Governing Council, the apex body of Rajshrishahu College, Latur. It's the only autonomous college in Marathwada region. All the members applauded. Hon'ble D. P. Savant (Secretary, SSBE Society, Nanded) felicitated Dr. G. N. Shinde.
- iii. Dr. Mirza S.B. informed that three teaching faculties have successfully completed online MOOC courses under NPTEL. They are also appreciable. These three faculties are:
 - Mrs. Rathod B. A
 - Dr. Solunke K. R.
 - Dr. Tugaonkar S. G.
- iv. Dr. Waghmare N. K. suggested to start Research Centre in Geography as the Dept. of Geography is having P. G. course and all the members of department are doctorate and research supervisors. It is unanimously approved by IQAC to file up the affiliation process of Research Centre to university.
- v. Prof. Kaplay R. D. suggested to bring some Exam Reforms like conduct online internal exam, test and tell P.G. students to write research paper. He also suggested to

mention the name of softwares like Edmodo, Kahoot etc. to bring out transparency in Learning Management System. It is unanimously approved by IQAC.

- vi. Prof. Kaplay suggested to form college level NAAC Steering Committee, Mock Accreditation of college and Academic Audit of the college at least six months before applying for accreditation to get the clear idea of academic level of college. It is approved for further preparations.

With the permission of the chairman, the meeting ended with Vote of Thanks by Dr. Muthe P. R.

-Sd/-
Coordinator, IQAC

-Sd/-
Chairperson, IQAC