

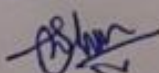
Shri . Sharda Bhavan |Education Society's

Indira Gandhi (Sr.) College,
CIDCO, Nanded

COMPUTER LITERACY PROGRAMME

Annual Report

2020-2021

Dr. Mirza
Coordinator FQAL




Introduction

The computer literacy committee college focus on providing literacy in computer and internet. Computer literacy means Computer literacy is "the knowledge and ability to use computers and existing technologies or applications efficiently" covering different skills like elementary use of computer to learn about Ms. Office, excel, What 'sup, You tube, goggle classroom, Google forms, power point presentation, Zoom meeting app , Google meet and use of internet for aday to day life. Shri Sharda Bhavan Education Society's Indira Gandhi sr. college CIDCO, Nanded conducted the computer literacy programme for the academic year 2020-2019.

During this year as per the guidelines of State of Maharashtra and Swami Ramanand Teerth Marathawada University, Nanded has directed to the colleges taking online classes for UG and PG level. So in this year the theory periods of Computer literacy programme was conducted on online mode. This year students not aware to the online teaching tools so the students are involving for understanding the different tools is need for the online classes like, whatsapp . Zoom meeting app, You tube, Google forms, Google classroom, Emails, download the files, download the video this syllabus is included in the year 2020.

Computer Literacy Committee during the year 2020-2021 :

1. Dr. Lokhande M.V. – Co-ordinator
2. Dr. Shinde A. T. – Member
3. Dr. Pawale R. G. – Member
4. Dr. Bais U.E. – Member
5. Dr. Maske V.B. Member

Syllabus of Computer Literacy Programme :

The computer literacy programmes include the basic syllabus of computer science like Ms office, Ms power point and use of computer for internet related day to day activities with addition whatsapp . Zoom meeting app, You tube, Google forms, Google classroom. The programme is completed in to total 20 periods of theory as well as practical of 50 minutes in both first semester and second semester.



Sr. No	Units	Theory	Practical
1	Use of internet	03	03
	1.1 Operating the internet on Desktop, Laptop and mobiles		
2	Google Classroom	03	03
	2.1 Need of Google classroom		
	2.2 Joining the Google classroom		
	2.3 Download the content from Google Classroom		
3	YouTube.	03	03
	3.1 Installation the Your tube in different devices		
	3.2 Download the video form You tube		
	3.3 Save your device		
4.	Zoom meeting App, Google meet	05	05
	4.1 Download and operating		
	4.2 Sechedule the meeting		
	4.3 Joining the meeting		
	4.4 Chatting with host		
	4.5 Recording the meeting in devices		

Annual plan year 2020-2021:

At the beginning of the academic year the committee made the annual plane for execution of programme regarding the distribution of total periods, syllabus and practical sessions.

Teaching faculty and distribution of work load

In the computer literacy programme Six teaching faculty had give the total workload. The time table designed for the computer literacy programme was as follows. The periods were conducted in time of 4:10 to 5:00 pm continuously for three weeks.

Syllabus distribution and time table year 2020-2021

Sr. No	Units	Name of theacher
1	Use of internet	Dr. Bais U.E.
	1.1 Operating the internet on Desktop, Laptop and mobiles	



2	Google Classroom	Dr. Lokhande M.V.
	2.1 Need of Google classroom	
	2.2 Joining the Google classroom	
	2.3 Download the content from Google Classroom	
3	YouTube.	Dr. Pawale R.G. and Dr. Maske V.B.
	3.1 Installation the Your tube in different divices	
	3.2 Download the video form You tube	
	3.3 Save your device	
4.	Zoom meeting App, Google meet	Dr. Shinde A.T. and Dr. Metkar R.G.
	4.1 Download and operating	
	4.2 Sechudule the meeting	
	4.3 Joining the meeting	
	4.4 Chatting with host	
	4.5 Recording the meeting in divices	

Implimentation of the Programme during the Year for Semester – I and Semester- II.

Sr. NO.	Semester	Date of Implementation
1	I	September- 2020 to Octomber-2020
2	II	February- 2021 to March- 2021

List of Students are enrolled for the course:

Sr. No	Name Of The Students	Class
1	Chandanwar Harshada Maroti	B.A. I Year
2	Dhage Pallavi Padmakar	B.A. I Year
3	Gaware Limbaji Narsing	B.A. I Year
4	Jondhale Asmita Keshav	B.A. I Year
5	Kulkarni Maheshwari Anantrao	B.A. I Year
6	Londhe Manjusha Ashok	B.A. I Year



7	Maske Vaibhavi Gautam	B.A. I Year
8	Pathan Heena Kasimkhan	B.A. I Year
9	Pawar Radha Devba	B.A. I Year
10	Sayyada Asra Sayed Laeeque	B.A. I Year
11	Adhav Shivganga Sanjay	B.A. II Year
12	Bharkad Vaishnavi Satish	B.A. II Year
13	Dakore Rohini Suresh	B.A. II Year
14	Dhage Rekha Gajanan	B.A. II Year
15	Kalyankar Rekha Narayan	B.A. II Year
16	Waghmare Pallavi Vijay	B.A. II Year
17	Tarate Neha Ashokrao	B.A. II Year
18	Shirale Manisha Naraya	B.A. II Year
19	Rakshase Sandip Nagesh	B.A. II Year
20	Rathod Aniket Prakash	B.A. II Year
21	Bhalerao Pratiksha Mukundrao	B.A. III Year
22	Bhure Puja Ashok	B.A. III Year
23	Giri Anuradha Onkar	B.A. III Year
24	Kadam Arti Dnyaneshwar	B.A. III Year
25	Khansole Pooja Prabhakarrao	B.A. III Year
26	Pawar Maheshvari Madhav	B.A. III Year
27	Telange Vaishnavi Sadashiv	B.A. III Year
28	Mathpati Shubham Vivekanand	B.A. III Year
29	Kolhe Asmita Bhujang	B.A. III Year
30	Kirkan Aarti Timbakrao	B.A. III Year
31	Gaikwad Rani Bhujang	B.Sc. I Year
32	Kawatikwar Shejal Sainath	B.Sc. I Year
33	Kambale Swati Sudhakar	B.Sc. I Year
34	Dhule Achal Gangadhar	B.Sc. I Year
35	Jadhav Divya Ashokrao	B.Sc. I Year
36	Khandhare Sakshi Deepak	B.Sc. I Year



37	Gajbhare Ashwini Ramesh	B.Sc. I Year
38	Gajewad Vishwas Digamber	B.Sc. I Year
39	Jadhav Pallavi Vyankatrao	B.Sc. I Year
40	Pandit Aarti Kanoba	B.Sc. I Year
41	Bagul Shivani Raju	B.Sc. II Year
42	Bhandare Sakshi Sahebrao	B.Sc. II Year
43	Bhutte Umesh Govindrao	B.Sc. II Year
44	Doibale Jyoti Rajendra	B.Sc. II Year
45	Gaudewar Tejaswini Sunil	B.Sc. II Year
46	Kadam Shweta Prakash	B.Sc. II Year
47	Kalyankar Anjali Nilkanthrao	B.Sc. II Year
48	Kalyankar Manisha Narayanrao	B.Sc. II Year
49	Kamble Shilpa Hari	B.Sc. II Year
50	More Vaibhav Shridhar	B.Sc. II Year
51	Baswante Shrinivas Sangram	B.Sc. III Year
52	Lamdade Balaji Sitaram	B.Sc. III Year
53	Londhe Ajay Santosh	B.Sc. III Year
54	Sardar Mitali Anukul	B.Sc. III Year
55	Londhe Archana Prabhakarao	B.Sc. III Year
56	Mahato Roshan Amril	B.Sc. III Year
57	Rathod Swati Bandu	B.Sc. III Year
58	Mahabale Komal Manik	B.Sc. III Year
59	More Vidya Dattarao	B.Sc. III Year
60	Kshirsagar Rasika Sharad	B.Sc. III Year

During this year 60 (Sixty) Students are enrolled for the Computer literacy Programme for the B.A. and B.Sc. I, II, and III year.



Outcomes of the pogrammes

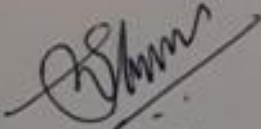
Due to the regular classes under the scheme of computer literacy programme in college the awareness of computer among the students was increased. They got the confidence in handling and using the computers. These critical computer and Internet skills are valued in today's academic and professional environments. This leads to success in education and employment since computer skills are integral to all areas of study and work.

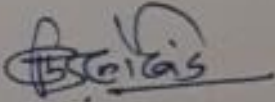
Computer learning programs give students the opportunity to expand their horizons to learn skills they would not have the opportunity to acquire in the traditional classroom.

Learning outcomes are user-friendly statements that tell students what they will be able to do at the end of a period of time.

Following are the major Outcomes of the programme :

- Being computer literate supports entrepreneurship.
- It helps for Communication techonology.
- Enhance your employment opportunities.
- Address the gap in your knowledge.
- Computers Reconstruct Business Processes.
- Business Essentials is Africa's premium networking and business directory.


Principal
Indira Gandhi Sr. College
CIDCO NEW NANDED


Co-ordinator

Dr. Lokhande M.V.
Department of Zoology,
Indira Gandhi (Sr.) College, CIDCO, Nanded

