

IQAC Meeting: 03**Date : 20th January, 2014****Venue:** Principal's Cabin**Time:** 02.00 p.m.**Monday**

All the IQAC members are requested to attend the third meeting of IQAC scheduled on **20th January, 2014** in the Principal's cabin at 2.00 p.m. The agenda for this meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting.
2. Action Taken Report.
3. Review of activities & achievements of IQAC Cell till date as per resolutions.
4. Invitation for the meeting as invitee member to Bais Amar Singh Rajpal Singh who is an alumni of the college.
5. To organize meeting of IQAC with 1.faculty, 2.non-/teaching faculties 3.educationist, 4. Alumni 5. Stakeholders separately.
6. To discuss Vision Document
7. To register Alumni Association
8. To discuss submission of Letter of Intention (**LOI**) online to NAAC, Bangalore.
9. Preparation of SSR (First Call from all inputs)
10. Any other matter with permission of chairperson.

Kindly make it convenient to attend the meeting on the date and time specified above.

Coordinator, IQAC

Copy to:

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|----|----------------------------|---|
| 1) | Principal Dr. G. N. Shinde | Chairperson |
| 2) | Mr. Muthe P. R. | Member |
| 3) | Dr. Waghmare N. K. | Member |
| 4) | Mrs. Rathod B. A. | Member |
| 5) | Dr. Khansole S. V. | Member |
| 6) | Mr. Saudagar F.M. | Member |
| 7) | Shri Wadwale J. B. | Member (Senior Adm. Official Member) |
| 8) | Dr. B.S. Dhengle | External Member |
| 9) | Prof. Dr. Kaplay R. D | External Member |

Minutes of the Meeting 03

The third meeting of IQAC was held on **20th January, 2014** at Principal's cabin at 2.00 p.m. under the chairmanship of the Principal Dr. G.N. Shinde. Following members were present for the meeting.

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|-----|----------------------------|---|
| 1) | Principal Dr. G. N. Shinde | Chairperson |
| 2) | Mr. Muthe P. R. | Member |
| 3) | Dr. Waghmare N. K. | Member |
| 4) | Mrs. Rathod B. A. | Member |
| 5) | Dr. Khansole S. V. | Member |
| 6) | Mr. Saudagar F.M. | Member |
| 7) | Shri Wadwale J. B. | Member (Senior Adm. Official Member) |
| 8) | Dr. B.S. Dhengle | External Member |
| 9) | Prof. Dr. Kaplay R. D | External Member |
| 10) | Dr. Mirza S. B | Coordinator, IQAC |

Minutes:

Minutes of the third meeting are as follows:

1. The minutes of meeting of **26th August, 2013** were read by IQAC Coordinator Dr. Mirza S. B. & accepted by members unanimously with few suggestions.
2. Action Taken Report is discussed. All the members were satisfied with the action taken by the principal and management on the issues discussed in the last meeting. IQAC placed on record the support the college is getting from Management and Principal who implements all the suggestions given by IQAC to its fullest possible extent.
3. The review of activities & achievements made so far by IQAC Cell was discussed in detail:
 - a) Submission of Minor Research Projects by the faculty.
 - b) The college received Rs. 70,000/- by Sahitya Akademi of India for organizing one day national seminar in Hindi.
 - c) It was decided to organize Hindi seminar in the month of March.
 - d) All members congratulated Principal, Dr. K. B. Gitte and entire editorial team of College magazine "Gyandhara" for receiving Special Prize for " Best Annual magazine" from S. R. T. M. University, Nanded for the year (2012-13)
4. IQAC thanked Mr. Bais Amar Singh Rajpal Singh for his participation as invitee member in the meeting and assurance to help to strengthen alumni association. It was also decided

to invite Mr. Wadje K.N, Librarian of the college in the next meeting as an invitee member.

5. The committee agreed to invite different persons representing different fields in the due course of time to ensure quality education.
6. The cell is of the opinion that the Vision Document should be prepared under the guidance of the management and with the involvement of faculties.
7. It was recommended to give the responsibility of registering Alumni association to Dr. Tugaonkar S.G.
8. All the members unanimously suggested the principal should apply for accreditation to NAAC. It is also recommended that Online LOI could be submitted in the month of March-April, 2014.
9. It is recommended that there should be criterion wise distribution of workload for preparation of SSR work. All chairpersons of each criterion have to collect information for the preparation of SSR and submit this information to the coordination committee. The criterion-wise distribution of work should be as follows:

a. Criterion I :	Curricular Aspects	Dr. Waghmare N. K.
b. Criterion II:	Teaching-Learning and Evaluation	Mr. Muthe P. R.
c. Criterion III:	Research, Consultancy and Extension	Dr. Pund M. M.
d. Criterion IV:	Infrastructure and Learning Resources	Mr. Wadje K. N.
e. Criterion V:	Student Support and Progression	Mr. Shinde A. T.
f. Criterion VI:	Governance, Leadership and Management	Dr. Mirza S. B.
g. Criterion VII:	Innovations and Best Practices	Dr. Pawale R. G.

It was recommended that principal should issue the orders to the concerned immediately. The entire draft prepared by the committee could be called as a First Draft of SSR. The queries regarding this draft may be discussed in the next meeting.

10. With the permission of chairperson, matters pertaining to following issues were discussed:
 - a) Committee recommended to strengthen ICT based teaching-learning process and therefore recommended that principal and management of the college should give priority to purchase of more LCDs for class room teaching and seminar hall.
 - b) Committee further recommended organizing more Career Counseling guidance & SET/NET workshops. It was decided that the activity will be organized by IQAC.

The Meeting ended with Vote of thanks by the coordinator Dr. Mirza S. B.

-Sd/-
Coordinator, IQAC

-Sd/-
Chairperson, IQAC