IQAC Meeting: 31

Date: 26th June, 2020 Venue: ICT Hall

Friday



Time: 1.00 p.m.

All the IQAC members are requested to attend the thirtieth meeting of IQAC scheduled on 26 June, 2020 in the ICT Hall at 1.00 p.m. it will be a Faculty Meeting with IQAC. The Agenda of the meeting will be as follows:

Agenda:

- 1. Discussion on confirmation of minutes of the twenty-ninth meeting as meeting thirtieth was a single agenda meeting.
- 2. Discussion on appointment of NAAC Coordinator.
- 3. Discussion on submission of AQARs for academic year 2018-19 and 2019-20.
- 4. Discussion on following the SOPs issued by the Govt. authorities regarding COVID-19 and Work From Home.
- 5. Submission of annual committee reports to IQAC.
- 6. Discussion on Annual Planning for academic year 2020-21.
- 7. Discussion on organization of Convocation Programme.
- 8. Discussion on e-content development by faculties.
- 9. Any other business with the permission of the chairman.

Kindly make it convenient to attend the meeting on the date and time specified above.

Dr. Mirza S. B. Coordinator, IQAC

Copy to:

1.	Dr. R. P. Mali	Chairperson (Principal)
2.	Dr. Jagtap S.W.	Member
3.	Dr. Saudagar F.M.	Member
4.	Dr. Waghmare N. K.	Member
5.	Mrs. Rathod B. A.	Member
6.	Dr. Lokhande M. V.	Member
7.	Mr. Deshmukh S. B.	Member (Librarian)
8.	Dr. Pawale R. G.	Member
9.	Dr. Kadam D. B.	Member
10.	Shri. Wadwale J. B.	Member (Senior Adm. Official Member)
11.	Shri. Thete A. G.	Member (Senior Adm. Official Member)
12.	Dr. B.S. Dhengle	Invitee Member (Employer)
13.	Adv. Udayraoji Nimbalkar	Member (Industry)

14. Dr. Raosaheb Shendarkar Member (Management Representative)

15. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

16. Mr. Bais A. R. Invited Member Alumni Association



Minutes of the Meeting 31

The thirty first meeting of IQAC was held on **26 June**, **2020** in the ICT Hall at 1.00 p.m under the chairmanship of Principal Dr. R. P. Mali.

Following members were present for the meeting.

Dr. Jagtap S.W.
 Dr. Saudagar F.M.
 Member
 Dr. Waghmare N. K.
 Member
 Mrs. Rathod B. A.
 Member
 Dr. Lokhande M. V.

7. Mr. Deshmukh S. B. Member (Librarian)

Dr. Pawale R. G. Member
 Dr. Kadam D. B. Member

10. Shri. Wadwale J. B. Member (Senior Adm. Official Member)11. Shri. Thete A. G. Member (Senior Adm. Official Member)

12. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

13. Mr. Bais A. R. Invited Member Alumni Association

14. Dr. Mirza S. B. Director / Coordinator IQAC

Minutes:

Minutes of the thirty first meeting are as follows:

- 1. Minutes of the twenty ninth meeting were put forward by Dr. Mirza S. B, the Coordinator IQAC as thirtieth meeting was a single agenda meet. All the members applauded and approved the minutes. After it, the session was open for the discussion on agenda of thirty first meeting.
- 2. Principal Dr. R. P. Mali informed that after a discussion and feedback from faculties, he proposed Dr. R. G. Pawale (Head Dept. of Environmental Science) as Coordinator of NAAC Steering Committee. All the members approved his name unanimously. Dr. Pawale R. G. responded positively and showed his readiness to head the new responsibility. He thanked the principal and faculties for showing confidence in him.
- 3. Dr. Mali R.P. informed that the NAAC Steering Committee is preparing AQARs for the academic year 2018-19 and 2019-20. The responsibilities have been assigned to respective criterion coordinators to submit the data to IQAC in time.
- 4. Principal Dr. Mali R.P. informed that the Central and State Governments have issued SOPs and guidelines regarding pandemic COVID-19. He stated that as a responsible institute, its our duty to follow all the SOPs and follow the rules of Lockdown. He enunciate to convince

- the people in society to take all precautions to avoid COVID-19 such as wear a mask, keep physical distancing and use of sanitizer. He encouraged faculties to work from home and keep the updated record of the work. He is satisfied about the work so far done from home.
- 5. Dr. Mirza S. B., Coordinator, IQAC informed that almost all the college level committee reports have been submitted to IQAC. He solicited those who had not submitted the reports to submit at the earliest.
- 6. Principal Dr. Mali R. P. informed that the UGC and the affiliating university has prolonged the academic year due to pandemic COVID-19. He asked for the implementation of academic planning as per the guidelines issued by Ministry of Education, UGC and affiliating university. He asked faculties to use ICT teaching aids and stressed on use of Online teaching. All the teaching faculties also responded him positively.
- 7. Dr. Jagtap S. W. informed that Convocation Programme is successfully organized at college level. Total 138 students (B. A. = 80, B. Sc.=54 and M. A.(Geog)= 04) were conferred their respective degrees. Hon'ble Shri D. P. Savant Sir, Dr. Vaijayanta Patil (Dean, Interdisciplinary faculty) and Dr. Ravi N. Sarode (Director, Board of Examinaion and Evaluation) and Dr. Ramesh Kadam (Principal, Rajiv Gandhi College, Mudkhed) graced the occasion.
- 8. Dr Mali R. P. informed that during pandemic college faculties have done online work promptly and developed e-content which is very appreciable thing. Dr. Jagtap S. W., Dr. Lokhande M. V., Dr. Shinde A. T., Dr. Saudagar F. M., Dr. Solunke, Dr. Kadam D. B., Dr. Mirza S. B. and host of other faculties have created/ developed e-content and uploaded of different platforms like YouTube channel. All the IQAC members appreciated, applauded and unanimously approved the e-content from the date of its creation / upload.
- 9. With the permission of the chairman, Dr. Saudagar F. M. congratulated Principal Dr. R. P. Mali for issuing Salary Slips to all employees.

The meeting ended with the vote of thanks by Dr. Jagtap S. W.

-Sd/-Coordinator, IQAC -Sd/-Chairperson, IQAC

Action Taken Report of 31st Meeting (26th June, 2020):

Sr.	Minutes / Decision	Action Taken Report
No		
1	Minutes of the twenty ninth meeting were put forward by	All the IQAC members
	Dr. Mirza S. B, the Coordinator IQAC as thirtieth meeting	applauded and
	was a single agenda meet. All the members applauded and	approved this minutes.
	approved the minutes. After it, the session was open for the	
	discussion on agenda of thirty first meeting.	
2	Principal Dr. R. P. Mali informed Dr. R. G. Pawale (Head	Dr. R. G. Pawale (Head
	Dept. of Environmental Science) as Coordinator of NAAC	Dept. of Environmental
	Steering Committee. All the members approved his name	Science) is appointed as
	unanimously. Dr. Pawale R. G. responded positively and	Coordinator of NAAC
	showed his readiness to head the new responsibility.	Steering Committee.
3	Dr. Mali R.P. informed that the NAAC Steering Committee	Principal Dr. R P Mali
	is preparing AQARs for the academic year 2018-19 and	informed to the
	2019-20. The responsibilities have been assigned to	criterion coordinators to
	respective criterion coordinators to submit the data to	submit the data required
	IQAC in time	for AQAR 2018-19 and
		2019-20.
4	Principal Dr. Mali R.P. informed that the Central and State	Principal Dr. Mali R.P.
	Governments have issued SOPs and guidelines regarding	informed to all teachers
	pandemic COVID-19. He also informed that our duty to	to follow SOPs
	follow all the SOPs and follow the rules of Lockdown. He	regarding COVID-19.
	enunciate to convince the people in society to take all	
	precautions to avoid COVID-19 such as wear a mask	
5	Dr. Mirza S. B., Coordinator, IQAC informed that almost	The reports of college
all the college level committee reports have been submitted		level committee
	to IQAC. He solicited those who had not submitted the	submitted to IQAC.
	reports to submit at the earliest.	
6	Principal Dr. Mali R. P. informed that the UGC and the	All the teaching
	affiliating university has prolonged the academic year due	faculties have been
	to pandemic COVID-19. He asked for the implementation	responded positively
	of academic planning as per the guidelines issued by	regarding the use of ICT
	Ministry of Education, UGC and affiliating university. He	teaching tools for online
	asked faculties to use ICT teaching aids and stressed on use	teaching.
	of Online teaching. All the teaching faculties also	
	responded him positively	
7	Dr. Jagtap S. W. informed that Convocation Programme is	The convocation
	successfully organized at college level. Total 138 students	programme was
	were conferred their respective degrees. Hon'ble Shri D. P.	conducted successfully.
	Savant Sir, Dr. Vaijayanta Patil (Dean, Interdisciplinary	
	faculty) and Dr. Ravi N. Sarode (Director, Board of	
	Examinaion and Evaluation) and Dr. Ramesh Kadam	

	(Principal, Rajiv Gandhi College, Mudkhed) graced the occasion.	
8	Dr Mali R. P. informed that during pandemic college faculties have done online work promptly and developed econtent which is very appreciable thing. Dr. Jagtap S. W., Dr. Lokhande M. V., Dr. Shinde A. T., Dr. Saudagar F. M., Dr. Solunke, Dr. Kadam D. B., Dr. Mirza S. B. and host of other faculties have created/ developed e-content and uploaded of different platforms like YouTube channel. All the IQAC members appreciated, applauded and unanimously approved the e-content from the date of its creation / upload.	E-content developed by teachers were appreciated.
9	With the permission of the chairman, Dr. Saudagar F. M. congratulated Principal Dr. R. P. Mali for issuing Salary Slips to all employees.	Salary Slips have been issued to all employees.

Dr. Mirza S.B.
Director

Internal Quality Assurance Cell Indira Gandhi (Sr.) College, CIDCO, New Nanded. (M.S.)

Principal * (Sr.) College * (S

IQAC Meeting: 32

Date: 03rd November, 2020 Venue: ICT Hall

Tuesday



Time: 12.00 p.m.

All the IQAC members are requested to attend the thirtieth meeting of IQAC scheduled on **03 November**, **2020** in the ICT Hall at 1.00 p.m. It will be a Faculty Meeting with IQAC. The Agenda of the meeting will be as follows:

Agenda:

- 1. Discussion on confirmation of minutes of the last meeting.
- 2. Discussion on submission of AQARs for academic year 2018-19 and 2019-20.
- 3. Discussion on ICT based teaching and maintenance of Daily Teaching Record (DTR).
- 4. Discussion on organization of webinars due to pandemic.
- 5. Discussion on enrollment of Alumni Association.
- 6.Discussion on activating language lab.
- 7. Any other business with the permission of the chairman.

Kindly make it convenient to attend the meeting on the date and time specified above.

Dr. Mirza S. B. Coordinator, IQAC

Copy to:

1.	Dr. R. P. Mali	Chairperson (Principal)
2.	Dr. Jagtap S.W.	Member
3.	Dr. Saudagar F.M.	Member
4.	Dr. Waghmare N. K.	Member
5.	Mrs. Rathod B. A.	Member
6.	Dr. Lokhande M. V.	Member
7.	Mr. Deshmukh S. B.	Member (Librarian)
8.	Dr. Pawale R. G.	Member
9.	Dr. Kadam D. B.	Member
10.	Shri. Wadwale J. B.	Member (Senior Adm. Official Member)
11.	Shri. Thete A. G.	Member (Senior Adm. Official Member)
12.	Dr. B.S. Dhengle	Invitee Member (Employer)

13. Adv. Udayraoji Nimbalkar Member (Industry)

14. Dr. Raosaheb Shendarkar Member (Management Representative)

15. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

16. Mr. Bais A. R. Invited Member Alumni Association



Minutes of the Meeting 32

The thirty second meeting of IQAC was held on **03 November**, **2020** in the ICT Hall at 12.00 p.m under the chairmanship of Principal Dr. R. P. Mali.

Following members were present for the meeting.

1. Dr. R. P. Mali Ch	airperson (Principal)
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Dr. Jagtap S.W.
 Dr. Saudagar F.M.
 Dr. Waghmare N. K.
 Member
 Mrs. Rathod B. A.
 Dr. Lokhande M. V.
 Member
 Member



8. Dr. Pawale R. G. Member9. Dr. Kadam D. B. Member

10. Shri. Wadwale J. B. Member (Senior Adm. Official Member)11. Shri. Thete A. G. Member (Senior Adm. Official Member)

12. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

13. Mr. Bais A. R. Invited Member Alumni Association

14. Dr. Mirza S. B. Director / Coordinator IQAC

Minutes:

Minutes of the thirty second meeting are as follows:

- 1. Minutes of the thirty first meeting were put forward by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes. After it, the session was open for the discussion on agenda of thirty second meeting.
- 2. Dr. Mirza S. B., Director, IQAC informed that NAAC has extended the deadline of online submission of AQAR wide its letter no. NAAC/GH/F.2.76/AQAR/2020 dated 07 Oct. 2020. The extension is upto 31 May, 2021. He also informed that the newly framed NAAC Steering Committee is collecting data for AQARs for academic years 2018-19 and 2019-20.
- 3. Dr. Mali R.P. directed the faculties to continue online teaching along with offline teaching. He directed to upload the teaching material on different platforms like Zoom, GoogleMeet, WhatsApp Group, Telegram, Email, YouTube Channels etc. for timely availability of notes to students. He also directed to keep the Daily Teaching Report (DTR) and submit it by the end of every month.

- 4. Principal Dr. Mali R.P. directed to the faculties to continue co-curricular activities like organizing and participating in academic events. He encouraged faculties to organize Webinars so as to develop their academic skills. Faculties responded positively to his suggestion. Dr. Tugaonkar (Head Dept. of Botany) and Dr. Waghmare N. K.(Head Dept. of Geography) showed readiness to conduct webinars whereas Dr. Bais U. E and Dr. Lokhande M. V. (Dept. of Zoology) showed readiness to conduct online quiz.
- 5. Dr. Mali R. P. enunciated on active involvement of Alumni Association and enrollment of more alumni. Dr. Jagtap S. W. and Dr. Tugaonkar suggested that they plan to open a bank account so that the monetary contribution of Alumni Association will be kept transparent. Mr. Amar Bais and other members of IQAC unanimously approved it.
- 6. Principal Dr. Mali R. P. informed that the Language lab and Computer labs can be utilized for recording of teaching videos. He assured that in future language lab will be fully active. All the teaching faculties also responded him positively.
- 7. No matter was discussed apart from the given agenda.

The meeting ended with the vote of thanks by Prof. A. T. Shinde.

-Sd/-Coordinator, IQAC -Sd/-Chairperson, IQAC



Action Taken Report of 32st Meeting (03rd November, 2020):

Sr.	Minutes / Decision	Action Taken Report
No		
1	Minutes of the thirty first meeting were put forward by Dr.	The Minutes of
	Mirza S. B, the Coordinator IQAC. All the members	previous meeting were
	unanimously approved the minutes. After it, the session	unanimously approved
	was open for the discussion on agenda of thirty second	
	meeting	
2	Dr. Mirza S. B., Director, IQAC informed that NAAC has	Dr. Mirza S. B.,
	extended the deadline of online submission of AQAR wide	Director, IQAC
	its letter no. NAAC/GH/F.2.76/AQAR/2020 dated 07 Oct.	informed that NAAC
	2020. The extension is upto 31 May, 2021. He also	has extended the
	informed that the newly framed NAAC Steering	deadline of online
	Committee is collecting data for AQARs for academic	submission of AQAR
	years 2018-19 and 2019-20.	and NAAC Steering

3	Dr. Mali R.P. directed the faculties to continue online teaching along with offline teaching. He directed to upload the teaching material on different platforms like Zoom, GoogleMeet, WhatsApp Group, Telegram, Email, YouTube Channels etc. for timely availability of notes to students. He also directed to keep the Daily Teaching	Committee is collecting data for AQARs for academic years 2018-19 and 2019-20. Principal Dr. Mali R.P. directed the faculties to continue online teaching along with offline teaching and upload teaching
	Report (DTR) and submit it by the end of every month.	material on various online platform.
4	Principal Dr. Mali R.P. directed to the faculties to continue co-curricular activities like organizing and participating in academic events. He encouraged faculties to organize Webinars so as to develop their academic skills. Faculties responded positively to his suggestion. Dr. Tugaonkar (Head Dept. of Botany) and Dr. Waghmare N. K.(Head Dept. of Geography) showed readiness to conduct webinars whereas Dr. Bais U. E and Dr. Lokhande M. V. (Dept. of Zoology) showed readiness to conduct online quiz.	The faculties are encouraged to organize Webinars and online quiz.
5	Dr. Mali R. P. enunciated on active involvement of Alumni Association and enrollment of more alumni. Dr. Jagtap S. W. and Dr. Tugaonkar suggested that they plan to open a bank account so that the monetary contribution of Alumni Association will be kept transparent. Mr. Amar Bais and other members of IQAC unanimously approved it.	Planned to open a bank account of alumni association so that the monetary contribution of Alumni Association will be kept transparent.
6	Principal Dr. Mali R. P. informed that the Language lab and Computer labs can be utilized for recording of teaching videos. He assured that in future language lab will be fully active. All the teaching faculties also responded him positively.	Principal Dr. Mali R. P. informed that the Language lab and Computer labs should be functional.

Dr. Mirza S.B.
Director

Internal Quality Assurance Cell Indira Gandhi (Sr.) College, CIDCO, New Nanded. (M.S.)



IQAC Meeting: 33

Date: 20th January, 2021 Venue: ICT Hall

Monday



Time: 12.00 p.m.

All the IQAC members are requested to attend the thirty third meeting of IQAC scheduled on **20**th **January**, **2021** in the ICT Hall at 12.00 p.m. The Agenda of the meeting will be as follows:

Agenda:

- 1. Discussion on confirmation of minutes of the last meeting.
- 2. Discussion on submission of AQARs for academic year 2018-19 and 2019-20.
- 3. Discussion on ICT based teaching and maintenance of Daily Teaching Record (DTR).
- 4.Discussion on successful organization of webinars, e-workshop, seminar, conference etc. by the college.
- 5.Discussion on formation of Documentation Committee and change of Public Relation Committee coordinator.
- 6.Discussion on lack of non-teaching staff in college.
- 7.Discussion on replacement of IQAC member Shri Thete A. G.
- 8. Any other business with the permission of the chairman.

Kindly make it convenient to attend the meeting on the date and time specified above.

Dr. Mirza S. B. Coordinator, IQAC

Copy to:

1.	Dr. R. P. Mali	Chairperson (Principal)
2.	Dr. Jagtap S.W.	Member
3.	Dr. Saudagar F.M.	Member
4.	Dr. Waghmare N. K.	Member
5.	Mrs. Rathod B. A.	Member
6.	Dr. Lokhande M. V.	Member
7.	Mr. Deshmukh S. B.	Member (Librarian)
8.	Dr. Pawale R. G.	Member
9.	Dr. Kadam D. B.	Member

10. Shri. Wadwale J. B. Member (Senior Adm. Official Member)

11. Dr. B.S. Dhengle Invitee Member (Employer)

12. Adv. Udayraoji Nimbalkar

13. Dr. Raosaheb Shendarkar

14. Dr. Lalita Shinde

15. Mr. Bais A. R.

16.

17.

Dr. Mirza S.B.

Intern indira CIDO Member (Industry)

Member (Management Representative)

Member Local Society (Member of an NGO & Social Activist)

Invited Member Alumni Association





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Minutes of the Meeting 33

The thirty third meeting of IQAC was held on on **20**th **January**, **2021** in the ICT Hall at 12.00 p.m under the chairmanship of Principal Dr. R. P. Mali.

Following members were present for the meeting.

1.	Dr. R. P.	Mali	Chairperson	(Principal))

Dr. Jagtap S.W.
 Dr. Saudagar F.M.
 Member
 Dr. Waghmare N. K.
 Member
 Mrs. Rathod B. A.
 Member
 Dr. Lokhande M. V.

7. Mr. Deshmukh S. B. Member (Librarian)

8. Dr. Pawale R. G. Member9. Dr. Kadam D. B. Member

10. Shri. Wadwale J. B. Member (Senior Adm. Official Member)

11. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

12. Mr. Bais A. R. Invited Member Alumni Association

13. Dr. Mirza S. B. Director / Coordinator IQAC

Minutes:

Minutes of the thirty third meeting are as follows:

- 1. Minutes of the thirty second meeting were read by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes. After it, the session was open for the discussion on agenda of thirty third meeting.
- 2. Dr. Mirza S. B., Director, IQAC informed that NAAC has extended the deadline of online submission of AQAR wide its letter no. NAAC/GH/F.2.76/AQAR/2020 dated 07 Oct. 2020. The extension is upto 31 May, 2021. He also informed that the newly framed NAAC Steering Committee is collecting data for AQARs for academic years 2018-19 and 2019-20. The college website is to be upgraded. The college is seeking an efficient web designer to upgrade the website. As soon as the website is designed, the AQARs will be uploaded.
- 3. Dr. Mali R.P. directed the faculties to continue online teaching alongwith offline teaching. He directed to upload the teaching material on different platforms like WhatsApp Group, Email, YouTube Channels etc. for timely availability of notes to students. He also directed to keep the Daily Teaching Report (DTR) and submit it by the end of every month. The SSBE Society has asked to submit the online teaching record.
- 4. Principal Dr. Mali R.P. congratulated Dr. Tugaonkar (Head Dept. of Botany) and Dr. Waghmare N. K. (Head Dept. of Geography) for successful conduction of webinars. Dr.

Tugaonkar organized national level webinar on "Intellectual Property Rights and Patent Drafting" on 13/08/2020. Total 139 participants attended the event. Dept. of Geography organized one day national webinar entitled "Disaster Management" on dated 04 Dec., 2020. Total 199 participants attended the event. Dept. of Geography also celebrated Geography Day and organized an online lecture on "Earth Conservation" on 14/He also appreciated the efforts taken by Dr. Bais U. E and Dr. Lokhande M. V. (Dept. of Zoology) for conducting online quiz.

- 5. Dr. Pawale R. G. has requested to form Documentation Committee and nominate Dr. R.G. Metkar as its Coordinator for his assistance in NAAC related activities. His demand is approved unanimously. Dr. R. G. Pawale thanked the Principal and team IQAC. In the same way Prof. Vibhute S.N and Dr. Pastapure B. N. have replaced Dr. R. G. Pawale from Public Relation and Publicity Committee.
- 6. Mr. Wadwale J.B. raised the point that he is facing difficulties in office work as there is lack of non-teaching staff in college. Moreover, Shri Thete A. G. (Senior Clerk) is transferred to Yeshwant Mahavidyalaya, Nanded on 30/11/2020. Prin. Dr. Mali R. P. directed to forward a letter of request to the SSBE Society for providing some non-teaching staff.
- 7. Principal Dr. Mali R. P. informed that Shri Thete A. G. {IQAC Member (Senior Adm. Official Member)} is transferred to Yeshwant Mahavidyalaya, Nanded. He proposed Hambarde Prakash to replace his vacant seat as he is technically literate with ICT aids. All the members unanimously approved his name.
- 8. No matter was discussed apart from the given agenda.

The meeting ended with the vote of thanks by Dr. Deshmukh S. B.

-Sd/-Coordinator, IQAC -Sd/-Chairperson, IQAC

Action Taken Report of 33rd Meeting (20nd January, 2021):

Sr. No	Minutes / Decision	Action Taken Report
1	Minutes of the thirty second meeting were read by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes	The Minutes of previous meeting were unanimously approved
2	Dr. Mirza S. B., Director, IQAC informed that NAAC has extended the deadline of online submission of AQAR wide its letter no. NAAC/GH/F.2.76/AQAR/2020 dated 07 Oct. 2020. The extension is upto 31 May, 2021. He also informed that the newly framed NAAC Steering Committee is collecting data for AQARs for academic years 2018-19 and 2019-20. The college website is to be upgraded. The college is seeking an efficient web designer to upgrade the website. As soon as the website is designed, the AQARs will be uploaded	NAAC Steering Committee has collected data for AQARs for academic years 2018-19 and 2019-20. The college has seeking an efficient web designer to upgrade the website
3	Dr. Mali R.P. directed the faculties to continue online teaching alongwith offline teaching. He directed to upload the teaching material on different platforms like WhatsApp Group, Email, YouTube Channels etc. for timely availability of notes to students. He also directed to keep the Daily Teaching Report (DTR) and submit it by the end of every month. The SSBE Society has asked to submit the online teaching record	Faculties have conducted online teaching and uploaded to online eaching platform. DTR submitted to office.
4	Department of Botany organized National Webinar on "Intellectual Property Rights and Patent Drafting" on 13/08/2020. Total 139 participants attended the event. Dept. of Geography organized one day national webinar entitled "Disaster Management" on dated 04 Dec., 2020. Total 199 participants attended the event. Dept. of Geography also celebrated Geography Day and organized an online lecture on "Earth Conservation" on 14/. He also appreciated the efforts taken by Dr. Bais U. E and Dr. Lokhande M. V. (Dept. of Zoology) for conducting online quiz.	Department of Botany and Dept of Geography conducted National Webinar and Dept. of Zoology conducted Quiz.
5	Dr. Pawale R. G. has requested to form Documentation Committee and nominate Dr. R.G. Metkar as its Coordinator for his assistance in NAAC related activities. His demand is approved unanimously. Dr. R. G. Pawale thanked the Principal and team IQAC. In the same way Prof. Vibhute S.N and Dr. Pastapure B. N. have replaced Dr. R. G. Pawale from Public Relation and Publicity Committee	Dr. R G Metkar has appointed as coordinator for Documentation Committee.

	6	Mr. Wadwale J.B. raised the point that he is facing	Principal Dr. Mali R. P.
		difficulties in office work as there is lack of non-teaching	directed to forward a
		staff in college. Moreover, Shri Thete A. G. (Senior Clerk)	letter of request to the
		is transferred to Yeshwant Mahavidyalaya, Nanded on	SSBE Society for
		30/11/2020. Prin. Dr. Mali R. P. directed to forward a letter	providing some non-
		of request to the SSBE Society for providing some non-	teaching staff.
		teaching staff.	
ĺ	7	Principal Dr. Mali R. P. informed that Shri Thete A. G.	Mr.Hambarde Prakash
		{IQAC Member (Senior Adm. Official Member)} is	has replaced vacant seat
		transferred to Yeshwant Mahavidyalaya, Nanded. He	of Mr. A G Thete as he
		proposed Hambarde Prakash to replace his vacant seat as	is technically literate
		he is technically literate with ICT aids. All the members	with ICT aids
		unanimously approved his name	

Dr. Mirza S.B.
Director

Internal Quality Assurance Cell Indira Gandhi (Sr.) College, CIDCO, New Nanded. (M.S.)



IQAC Meeting: 34

Date: 05th February, 2021 Venue: ICT Hall Time: 12.00 p.m.

Wednesday

All the IQAC members are requested to attend the thirty fourth meeting of IQAC scheduled on **05 February**, **2021** in the ICT Hall at 12.00 p.m. The Agenda of the meeting will be as follows:

Agenda:

- 1. Discussion on confirmation of minutes of the last meeting.
- 2. Discussion on upgradation and website design.
- 3. Discussion on submission of AQARs for academic year 2018-19 and 2019-20.
- 4. Discussion on continuation of classes in online mode.
- 5.Discussion on submission of online teaching record to SSBES.
- 6.Discussion on timely financial audit of college.
- 7. Discussion on conduction of university exam Winter, 2020.
- 8. Any other business with the permission of the chairman.

Kindly make it convenient to attend the meeting on the date and time specified above.

Dr. Mirza S. B. Coordinator, IQAC

Copy to:

1.	Dr. R. P. Mali	Chairperson (Principal)
2.	Dr. Jagtap S.W.	Member
3.	Dr. Saudagar F.M.	Member
4.	Dr. Waghmare N. K.	Member
5.	Mrs. Rathod B. A.	Member
6.	Dr. Lokhande M. V.	Member
7.	Mr. Deshmukh S. B.	Member (Librarian)
8.	Dr. Pawale R. G.	Member
9.	Dr. Kadam D. B.	Member
10.	Shri. Wadwale J. B.	Member (Senior Adm. Official Member)
11.	Shri. Hambarde P. G.	Member (Senior Adm. Official Member)
12.	Dr. B.S. Dhengle	Invitee Member (Employer)
13.	Adv. Udayraoji Nimbalkar	Member (Industry)
14.	Dr. Raosaheb Shendarkar	Member (Management Representative)

15. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

16. Mr. Bais A. R.

Invited Member Alumni Association

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Minutes of the Meeting 34

The thirty fourth meeting of IQAC was held on **05 February**, **2021** in the ICT Hall at 12.00 p.m under the chairmanship of Principal Dr. R. P. Mali.

Following members were present for the meeting.

1.	Dr. R. P. Mali	Chairperson (Principa	1)

Dr. Jagtap S.W.
 Dr. Saudagar F.M.
 Member
 Dr. Waghmare N. K.
 Member
 Mrs. Rathod B. A.
 Member
 Dr. Lokhande M. V.

7. Mr. Deshmukh S. B. Member (Librarian)

8. Dr. Pawale R. G. Member9. Dr. Kadam D. B. Member

10. Shri. Wadwale J. B. Member (Senior Adm. Official Member)
11. Shri. Hambarde P. G. Member (Senior Adm. Official Member)

12. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

13. Mr. Bais A. R. Invited Member Alumni Association

14. Dr. Mirza S. B. Director / Coordinator IQAC

Minutes:

Minutes of the thirty fourth meeting are as follows:

- 1. Minutes of the thirty third meeting were read by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes. After it, the session was open for the discussion on agenda of thirty fourth meeting.
- 2. Dr. Pawale R. G. informed that the college website is not working properly and it needs upgradation and to be designed. Dr. Mali R.P. directed to look for the software engineer and technical staff and do the needful to make it functional.
- 3. Dr. Mirza S. B., Director, IQAC informed that NAAC Steering Committee is collecting data for AQARs for academic years 2018-19 and 2019-20. He presented both the AQARs before the staff and asked for any corrections. Few minor corrections were done and approved by the IQAC team. Dr. Mali R. P. stated that almost all data is collected and we are waiting for upgradation of website.
- 4. Dr. Mali R.P. directed the faculties to continue online teaching alongwith offline teaching. The cases of COVID-19 are increasing day by day in Nanded under Second Wave; the

- District Magistrate is likely to impose Lockdown. We need to be ready for online teaching again. All the members unanimously approved online teaching.
- 5. Principal Dr. Mali R.P. congratulated the staff members for keeping updated record of online teaching. He was satisfied for timely submission of record to SSSBE Society.
- 6. Principal Dr. R. P. Mali directed Mr. Wadwale J. B. to go through the financial audit procedure and submit the record in time so as to ensure transparency in financial matters.
- 7. Principal Dr. R. P. Mali took briefing of the status of Winter Exam, 2020 from Dr. Kadam D. B. He informed that the exams were delayed due to the pandemic and the college is ready to conduct exams in both offline and online mode as and when the affiliating university notifies about the exams.
- 8. No matter was discussed apart from the given agenda.

The meeting ended with the vote of thanks by Dr. Pawale R. G.

Dr. Mirza S.B.
Director
Internal Quality Assurance Cell
Indira Gandhi (Sr.) College.

CIDCO, New Nanded. (M.S.)

Principal * Of New Nanded

Principal Indira Gandhi (Sr.) College, CIDCO, New Nanded. (M.S.)

Action Taken Report of 34th Meeting (05th February, 2021):

Sr.	Minutes / Decision	Action Taken Report
No		
1	Minutes of the thirty third meeting were read by Dr. Mirza	The Minutes of
	S. B, the Coordinator IQAC. All the members unanimously	previous meeting were
	approved the minutes. After it, the session was open for the	unanimously approved
	discussion on agenda of thirty fourth meeting.	
2	Dr. Pawale R. G. informed that the college website is not	Dr. Mali R.P. directed
	working properly and it needs upgradation and to be	to look for the software
	designed. Dr. Mali R.P. directed to look for the software	engineer and technical
	engineer and technical staff and do the needful to make it	staff foundation of
	functional	Website.
3	Dr. Mirza S. B., Director, IQAC informed that NAAC	NAAC Steering
	Steering Committee is collecting data for AQARs for	Committee has
	academic years 2018-19 and 2019-20. He presented both	collected data for
	the AQARs before the staff and asked for any corrections.	AQARs for academic
	Few minor corrections were done and approved by the	years 2018-19 and
	IQAC team. Dr. Mali R. P. stated that almost all data is	2019-20. Few minor
	collected and we are waiting for upgradation of website.	corrections were done
		and approved by the
		IQAC team.

4	Dr. Mali R.P. directed the faculties to continue online teaching alongwith offline teaching. The cases of COVID-19 are increasing day by day in Nanded under Second Wave; the District Magistrate is likely to impose Lockdown. We need to be ready for online teaching again. All the members unanimously approved online teaching	Dr. Mali R.P. directed the faculties to continue online teaching alongwith offline teaching during COVID-19 Pandemic in second waves.
5	Principal Dr. Mali R.P. congratulated the staff members for keeping updated record of online teaching. He was satisfied for timely submission of record to SSSBE Society	Principal Dr. Mali R.P. appreciated the staff members for keeping updated record of online teaching.
6	Principal Dr. R. P. Mali directed Mr. Wadwale J. B. to go through the financial audit procedure and submit the record in time so as to ensure transparency in financial matters	Principal Dr. R. P. Mali directed Mr. Wadwale J. B. to go through the financial audit procedure.
7	Principal Dr. R. P. Mali took briefing of the status of Winter Exam, 2020 from Dr. Kadam D. B. He informed that the exams were delayed due to the pandemic and the college is ready to conduct exams in both offline and online mode as and when the affiliating university notifies about the exams	The college has conducted exams in both offline and online mode.

Dr. Mirza S.B.

Director
Internal Quality Assurance Cell
Indira Gandhi (Sr.) College,
CIDCO, New Nanded. (M.S.)



IQAC Meeting: 35

Date: 01st May, 2021 Venue: Online (Zoom Platform) Time: 11.00 a.m.

Saturday

All the IQAC members are requested to attend the thirty fifth meeting (Online Mode on Zoom Platform) of IQAC scheduled on 01 May, 2021 at 11.00 a.m. The meeting will be with Teaching Faculties. The meeting will start after condolence to Dr. Gitte K. B. (Asst. Prof. of Hindi) who passed away due to COVID-19. The Agenda of the meeting will be as follows:

Agenda:

- 1. Discussion on confirmation of minutes of the last meeting.
- 2. Discussion on upgradation and website design.
- 3. Discussion on submission of AQARs for academic year 2018-19 and 2019-20.
- 4. Discussion on continuation of classes in online mode.
- 5. Discussion on college level annual committee reports to IQAC.
- 6.Discussion on preparation of Departmental Profile.
- 7. Discussion on submission of PBAS for 2020-21.
- 8. Discussion on ISO Certification of the college.
- 9. Discussion on Academic Audit of the college during academic year 2021-2022.
- 10. Any other business with the permission of the chairman.

Kindly make it convenient to attend the meeting on the date and time specified above.

Dr. Mirza S. B. Coordinator, IQAC

Copy to:

1.	Dr. R. P. Mali	Chairperson (Principal)
2.	Dr. Jagtap S.W.	Member
3.	Dr. Saudagar F.M.	Member
4.	Dr. Waghmare N. K.	Member
5.	Mrs. Rathod B. A.	Member
6.	Dr. Lokhande M. V.	Member
7.	Mr. Deshmukh S. B.	Member (Librarian)
8.	Dr. Pawale R. G.	Member
9.	Dr. Kadam D. B.	Member

10.	Shri. Wadwale J. B.	Member (Senior Adm. Official Member)
11.	Shri. Hambarde P. G.	Member (Senior Adm. Official Member)
12.	Dr. B.S. Dhengle	Invitee Member (Employer)

13. Adv. Udayraoji Nimbalkar Member (Industry)

14. Dr. Raosaheb Shendarkar Member (Management Representative)

15. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

16. Mr. Bais A. R. Invited Member Alumni Association

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Minutes of the Meeting 35

The thirty fifth meeting of IQAC was held on **01 May, 2021 (Online Mode)** at 11.00 a.m under the chairmanship of Principal Dr. R. P. Mali. At the outset of the meeting Dr. Patil G. S. (Member, CDC) informed that Dr. Mrs. Gitte K. B. (Asst. Prof. Dept. of Hindi) has passed away due to COVID-19 on 23/04/2021. It was a shock for the staff to listen the sad news of demise of such a young, talented, hardworking, and academic faculty. All the staff members paid homage to her departed soul by standing still for two minutes and prayed for her heavenly abode.

Following IQAC members were present for the meeting.

1.	Dr. R. P. Mali	Chairperson	(Princi	nal)	١

Dr. Jagtap S.W.
 Dr. Saudagar F.M.
 Dr. Waghmare N. K.
 Member
 Mrs. Rathod B. A.
 Dr. Lokhande M. V.
 Member
 Member

7. Mr. Deshmukh S. B. Member (Librarian)

8. Dr. Pawale R. G. Member9. Dr. Kadam D. B. Member

10. Shri. Wadwale J. B. Member (Senior Adm. Official Member)
11. Shri. Hambarde P. G. Member (Senior Adm. Official Member)

12. Dr. Lalita Shinde Member Local Society (Member of an NGO & Social Activist)

13. Mr. Bais A. R. Invited Member Alumni Association

14. Dr. Mirza S. B. Director / Coordinator IQAC

Minutes:

Minutes of the thirty fifth meeting are as follows:

- 1. Minutes of the thirty fourth meeting were read by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes. After it, the session was open for the discussion on agenda of thirty fifth meeting.
- 2. Dr. Pawale R. G. informed that redesigning of the college website is given to outsourcing agency and it will be functional very soon. Dr. Mali R.P. directed to the faculties to submit the required information to be displayed on website and do the needful to make it attractive.
- 3. Dr. Mirza S. B., Director, IQAC informed that NAAC Steering Committee is collecting data for AQARs for academic years 2018-19 and 2019-20. Almost all data is collected and waiting for upgradation of website. He added that the last date of submission of AQARs is

- 31/05/2021. He added that as soon as the website is designed the data will be uploaded on website and AQARs will be submitted.
- 4. Dr. Mali R.P. directed the faculties to continue online teaching during Lockdown period. The cases of COVID-19 are increasing day by day in Nanded under Second Wave; the District Magistrate and State Govt. has imposed Lockdown.
- 5. Dr. Mirza S. B. directed the faculties to submit the annual college level committee reports to IQAC as it is needed for AQAR purpose as well.
- 6. Prin. Dr. Mali R. P. directed to prepare and submit Departmental Profile for NAAC accreditation purpose and to display on website. He also asked faculties for submission of any highlighting departmental activity to be flashed on website.
- 7. Principal Dr. R. P. Mali directed all faculties to prepare and submit PBAS proforma to the concerned committee coordinator for updated records.
- 8. Principal Dr. R. P. Mali solicited faculties that the college needs to be ISO Certified. So for this purpose a committee under the chairmanship of Dr. Jagtap S. W. is to be framed and college should be certified with ISO. All the members unanimously applauded.
- 9. Principal Dr. R. P. Mali and Dr. Mirza S. B. informed that the college needs to go through Academic Audit by the university and External Peers. It is planned to be done during academic year 2021-22. A committee will be framed under the chairmanship of Dr. Jagtap S. W. and the further procedure will be finalized in coming meetings. All members approved it unanimously.
- 10. No matter was discussed apart from the given agenda.

The meeting ended with the vote of thanks by Dr. Pawale R. G.

Dr. Mirza S.B. Director

Internal Quality Assurance Cell Indira Gandhi (Sr.) College, CIDCO, New Nanded. (M.S.)

Principal *

Action Taken Report of 35th Meeting (01 May, 2021 (Online Mode)):

Sr. No	Minutes / Decision	Action Taken Report
1	Minutes of the thirty fourth meeting were read by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes. After it, the session was open for the discussion on agenda of thirty fifth meeting.	The Minutes of previous meeting were unanimously approved
2	Dr. Pawale R. G. informed that redesigning of the college website is given to outsourcing agency and it will be functional very soon. Dr. Mali R.P. directed to the faculties to submit the required information to be displayed on website and do the needful to make it attractive	Dr. Mali R.P. directed to the faculties to submit the required information to be displayed on website
3	Dr. Mirza S. B., Director, IQAC informed that NAAC Steering Committee is collecting data for AQARs for academic years 2018-19 and 2019-20. Almost all data is collected and waiting for upgradation of website. He added that the last date of submission of AQARs is 31/05/2021. He added that as soon as the website is designed the data will be uploaded on website and AQARs will be submitted.	Data have been uploaded on website to submit AQARs.
4	Dr. Mali R.P. directed the faculties to continue online teaching during Lockdown period. The cases of COVID-19 are increasing day by day in Nanded under Second Wave; the District Magistrate and State Govt. has imposed Lockdown	Dr. Mali R.P. directed the faculties to conduct online teaching during Lockdown period
5	Dr. Mirza S. B. directed the faculties to submit the annual college level committee reports to IQAC as it is needed for AQAR purpose as well.	The faculties have been submited the annual college level committee reports to IQAC.
6	Prin. Dr. Mali R. P. directed to prepare and submit Departmental Profile for NAAC accreditation purpose and to display on website. He also asked faculties for submission of any highlighting departmental activity to be flashed on website	The faculties have been prepared Departmental Profile for NAAC accreditation process.
7	Principal Dr. R. P. Mali directed all faculties to prepare and submit PBAS proforma to the concerned committee coordinator for updated records.	The faculties prepared their PBAS proforma and submitted to Committee.
8	Principal Dr. R. P. Mali solicited faculties that the college needs to be ISO Certified. So for this purpose a committee under the chairmanship of Dr. Jagtap S. W. is to be framed and college should be certified with ISO. All the members unanimously applauded.	The committee under the chairmanship of Dr. Jagtap S. W. is framed for ISO certification
9	Principal Dr. R. P. Mali and Dr. Mirza S. B. informed that the college needs to go through Academic Audit by the	A committee has been framed under the

university and External Peers. It is planned to be done during academic year 2021-22. A committee will be framed under the chairmanship of Dr. Jagtap S. W. and the further procedure will be finalized in coming meetings. All members approved it unanimously.

chairmanship of Dr. Jagtap S. W for Academic Audit by the university and External Peers during the year 2021-22.

Dr. Mirza S.B.
Director

Internal Quality Assurance Cell Indira Gandhi (Sr.) College, CIDCO, New Nanded. (M.S.)



IQAC Meeting: 36

Date: 05th June, 2021 Venue: Principal's Cabin Time: 11.00 a.m.

Saturday

All the IQAC members are requested to attend the thirty sixth meeting of IQAC scheduled on **05 June**, **2021** at 11.00 a.m. in Principal's Cabin. The Agenda of the meeting will be as follows:

Agenda:

- 1. Discussion on confirmation of minutes of the last meeting.
- 2. Discussion on submission of AQARs for academic year 2018-19 and 2019-20.
- 3. Discussion on continuation of classes in online mode and maintenance of teaching record.
- 4. Discussion on 'Dnyandhara', the college magazine.
- 5. Discussion on organization of webinars.
- 6. Any other business with the permission of the chairman.

Kindly make it convenient to attend the meeting on the date and time specified above.

Dr. Mirza S. B. Coordinator, IQAC

Copy to:

1.	Dr. R. P. Mali	Chairperson (Principal)
2.	Dr. Jagtap S.W.	Member
3.	Dr. Saudagar F.M.	Member
4.	Dr. Waghmare N. K.	Member
5.	Mrs. Rathod B. A.	Member
6.	Dr. Lokhande M. V.	Member
7.	Dr. Deshmukh S. B.	Member (Librarian)
8.	Dr. Pawale R. G.	Member
9.	Dr. Kadam D. B.	Member
10.	Shri. Wadwale J. B.	Member (Senior Adm. Official Member)
11.	Shri. Hambarde P. G.	Member (Senior Adm. Official Member)
12.	Dr. B.S. Dhengle	Invitee Member (Employer)
13.	Adv. Udayraoji Nimbalkar	Member (Industry)
14.	Dr. Raosaheb Shendarkar	Member (Management Representative)
15.	Dr. Lalita Shinde	Member Local Society (Member of an NGO & Social Activist)
16.	Mr. Bais A. R.	Invited Member Alumni Association

Minutes of the Meeting 36

The thirty sixth meeting of IQAC was held on **05 June**, **2021** at 11.00 a.m. in Principal's Cabin under the chairmanship of Principal Dr. R. P. Mali.

Following members were present for the meeting.

1.	Dr. R. P. Mali	Chairperson
2.	Dr. Jagtap S.W.	Member
3.	Dr. Saudagar F.M.	Member
4.	Dr. Waghmare N. K.	Member
5.	Mrs. Rathod B. A.	Member
6.	Dr. Lokhande M. V.	Member
7.	Dr. Deshmukh S. B.	Member
8.	Dr. Pawale R. G.	Member
9.	Dr. Kadam D. B.	Member
10.	Shri. Wadwale J. B.	Member
11.	Shri. Hambarde P. G.	Member
12.	Mr. Bais A. R.	Invited Member Alumni Association
13.	Dr. Mirza S. B.	Coordinator

Minutes:

Minutes of the thirty sixth meeting are as follows:

- 1. Minutes of the thirty fifth meeting were read by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes. After it, the session was open for the discussion on agenda of thirty fourth meeting.
- 2. Dr. Mali R. P informed that the AQARs for the two academic years 2018-19 and 2019-20 are ready for submission and will be submitted to NAAC after common staff reading for discussion and correction.
- 3. Dr. Mali R. P. expected that all the teaching staff members are punctual in maintenance of online teaching record as the exams are expected to be conducted by the affiliating university.
- 4. Dr. Mali R.P. informed that this year the college magazine Dnyandhara is focused on 'Medical Education' in the COVID scenario and will be released on 14th July, 2021 on the Birth Anniversary of Founding President Dr. Shankarraoji Chavan Sir. Dr. Vibhute S. N. is the coordinator of college magazine this year.
- 5. Principal Dr. Mali R.P. congratulated the staff members for organizing webinars. Dept. of Zoology, Environmental Science, History, Botany, Physics, Economics, Physical Education, English, Alumni Association etc. were planning to organize webinars during the academic year.
- 6. No matter was discussed apart from the given agenda.

The meeting ended with the vote of thanks by Dr. Pawale R. G.

-Sd/-Coordinator, IQAC -Sd/-Chairperson, IQAC

Action Taken Report of 36th Meeting (05 June, 2021):

Sr.	Minutes / Decision	Action Taken Report
1	Minutes of the thirty fifth meeting were read by Dr. Mirza S. B, the Coordinator IQAC. All the members unanimously approved the minutes. After it, the session was open for the discussion on agenda of thirty fourth meeting	The Minutes of previous meeting were unanimously approved
2	Dr. Mali R. P informed that the AQARs for the two academic years 2018-19 and 2019-20 are ready for submission and will be submitted to NAAC after common staff reading for discussion and correction.	AQARs for the two academic years 2018-19 and 2019-20 have been submitted to NAAC
3	Dr. Mali R. P. expected that all the teaching staff members are punctual in maintenance of online teaching record as the exams are expected to be conducted by the affiliating university.	All teaching staff member maintained online teaching record updated.
4	Dr. Mali R.P. informed that this year the college magazine Dnyandhara is focused on 'Medical Education' in the COVID scenario and will be released on 14 th July, 2021 on the Birth Anniversary of Founding President Dr. Shankarraoji Chavan Sir. Dr. Vibhute S. N. is the coordinator of college magazine this year	The college magazine Dnyandhara is focused on 'Medical Education' in the COVID scenario and has been released on 14 th July, 2021 on the Birth Anniversary of Founding President Dr. Shankarraoji Chavan Sir.
5	Principal Dr. Mali R.P. congratulated the staff members for organizing webinars. Dept. of Zoology, Environmental Science, History, Botany, Physics, Economics, Physical Education, English, Alumni Association etc. were planning to organize webinars during the academic year	Principal Dr. Mali R.P congratulate to the various department and committee who have organized Webinars.

Dr. Mirza S.B.
Director
Internal Quality Assurance C

Internal Quality Assurance Cell Indira Gandhi (Sr.) College, CIDCO, New Nanded. (M.S.)

